

Terms of Reference

NEM Reform Program Implementation Forum

1 Mission

The Implementation Forum supports the technical implementation of initiatives delivered under AEMO's NEM Reform Program. The Forum plays a critical role in supporting market participants to prepare for technical changes required by each reform.

2 Objective/Scope

The purpose of the Implementation Forum is to provide an opportunity for two-way communication between AEMO and market participants that are progressing projects/programs towards AEMO technical releases and AEMC determined, rule commencement dates. The focus of the Implementation forum is on initiatives that are identified in the NEM Reform Implementation Roadmap and 'in-flight'.

Attendance and engagement in forums is not intended to replace formal consultation, rule determination processes, or change control mechanisms.

Industry engagement is encouraged and AEMO will work with you to ensure that your concerns are heard and that proposed solutions reflect your feedback and the decisions made.

AEMO and Implementation Forum members work together to:

- Identify and develop key milestones to ensure that readiness activities for upcoming Releases are aligned with high level Program deliverables.
- Provide oversight of Industry Testing including providing input into strategy, sequencing and readiness assumptions. AEMO's Industry Testing Working Group (ITWG) addresses specific readiness areas where specialised knowledge and expertise is required

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- Provide detailed expertise into the development of cutover and testing activities.
- Identify and manage industry risks and issues.
- Identify topics that require Focus Groups and provide direction to these groups and where applicable approval of the outcomes of these groups.

3 Participation

Participation in the Implementation Forum is open to suitably qualified nominations from market participants impacted by the implementation of reforms.

Implementation Forum members are expected to:

- Have a thorough understanding of the NEM, the reform initiatives under the NEM Reform Program, and regulatory change processes,
- Be prepared to participate in discussion and provide detailed responses to matters under discussion,
- Impart Implementation Forum learnings and outcomes to their respective organisations.

4 Meetings

Implementation Forums are 2 hours in duration and conducted monthly via Teams, unless otherwise advised.

Meeting cadence has been modified to follow AEMO's internal governance cycle.

We publish a single status report with detailed initiative updates once per month [here](#).

Questions and discussion of the updates are encouraged at our forums or through the mailbox.

Focus Groups may be established and closed as required, in consultation with the Implementation Forum.

5 Administration

AEMO will prepare and distribute all meeting correspondence via email and add meeting Minutes after each session to the [NEM Reform Implementation Forum](#) webpage under the heading Records of Activities.

AEMO will endeavour to provide stakeholders with:

- A draft agenda and Slide Pack five business days prior to the meeting.
- Meeting Minutes five business days after the meeting.
- AEMO will provide Chair, secretariat services and subject matter expert(s) for each meeting.

6 Version control and contact details

Version	Effective date	Comments
0.1	2 November 2022	Draft Terms of Reference shared with the Program Consultative Forum
1.0	9 November 2022	FINAL

Version	Effective date	Comments
2.0	4 April 2023	Update to Final Terms of Reference following a periodic review

For more information on the NEM Reform Program please email NEM.Reform@aemo.com.au.