

NATURAL GAS SERVICES BULLETIN BOARD PROCEDURES VERSION 7.0

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FINAL

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Approved for distribution and use

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NEW SOUTH WALES QUEENSLAND SOUTH AUSTRALIA VICTORIA AUSTRALIAN CAPITAL TERRITORY TASMANIA



Version Release History

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7.0	6 Oct 16	Yvonne Tan	Laura Walsh	Peter Geers	Updated to reflect changes to Chapter 18 of the NGR by National Gas Amendment (Enhanced Information for Gas Transmission Pipeline Capacity Trading) Rule 2015.



Important Notice

This document has been prepared by the Australian Energy Market Operator Limited (AEMO) for the purpose of Chapter 7 of the National Gas Law (NGL) and Parts 15B and 18 of the National Gas Rules (NGR or Rules), and has effect only for the purposes set out in the Rules. The NGL and the Rules prevail over the Procedures set out in this document to the extent of any inconsistency.



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Glossary

- (a) In this document, a word or phrase *in this style* has the same meaning as given to that term in the Rules.
- (b) In this document, capitalised words or phrases or acronyms have the meaning set out opposite those words, phrases, or acronyms in the table below.
- (c) Unless the context otherwise requires, this document will be interpreted in accordance with Schedule 2 of the *NGL*.

TERM	MEANING
Authorised User	A person authorised by a <i>BB Participant</i> to submit information to the <i>Bulletin Board</i> for that <i>BB Participant</i> .
BB facility operator	The operator of a BB facility
Bulletin Board Reports List	The Bulletin Board Reports List published on the <i>Bulletin Board</i>
CEO	The Chief Executive Officer or a person holding an equivalent position within an entity.
Connection Point	A receipt or delivery point at which a BB facility is connected, or a gate station.
Delivery	The delivery of natural gas from a <i>BB facility</i> to a <i>demand</i> zone, a production zone, another <i>BB facility</i> or a Connection Point.
Delivery and Receipt Nominations	For a <i>BB storage facility</i> this means: (a) the sum of natural gas nominated by <i>BB shippers</i> to be withdrawn from the <i>BB storage facility</i> and injected into each receipt point on one or more <i>BB pipelines</i> for that <i>gas day</i> ; and (b) the sum of natural gas nominated by <i>BB shippers</i> to be withdrawn from each delivery point on one or more <i>BB pipelines</i> and injected into the <i>BB storage facility</i> for that <i>gas day</i> .
Forecast Deliveries and Receipts	For a <i>BB storage facility</i> this means: (a) the sum of natural gas forecast by <i>BB shippers</i> to be withdrawn from the <i>BB storage facility</i> and injected into each receipt point on one or more <i>BB pipelines</i> for that <i>gas day</i> ; and (b) the sum of natural gas forecast by <i>BB shippers</i> to be withdrawn from each delivery point on one or more <i>BB pipelines</i> and injected into the <i>BB storage facility</i> for that <i>gas day</i> .
Guide to Natural Gas Services Bulletin Board CSV File Transactions	The Guide to Natural Gas Services Bulletin Board CSV File Transactions published on the Bulletin Board
NGSBB	Natural Gas Services Bulletin Board
NGSBB Participant Registration Kit	The NGSBB Participant Registration Kit published on the Bulletin Board.

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Procedures	The procedures in this document, being the BB Procedures as defined in the <i>NGL</i> .
Receipt	The receipt of natural gas from a <i>demand zone</i> , a <i>production zone</i> , another <i>BB facility</i> , or a Connection Point into a <i>BB facility</i> .
12 Month Uncontracted Capacity Outlook	For a BB pipeline refers to the 12 month uncontracted primary pipeline capacity outlook. For a BB storage facility refers to the 12 month uncontracted storage capacity outlook.

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Preamble

A. Information

- (a) These Procedures are the BB Procedures made in accordance with section 227 of the National Gas Law for the regulation of the Natural Gas Services Bulletin Board.
- (b) These Procedures may only be amended in accordance with Part 15B of the Rules.

B. Application

These Procedures apply to AEMO and each person to whom they are expressed to apply.

C. Legal and Regulatory Framework

These Procedures are made under section 227 of the *NGL* and includes matters contemplated by section 228 of the *NGL*, rule 135EA(3) of the Rules and Part 18 of the Rules.

D. Related Policies and Procedures

Not applicable

Substantive Provisions

1 Terms of Use

The Bulletin Board terms of use are set out in Schedule 1 to these procedures.

2 Demand and Production Zones

2.1 List of Zones

The *demand zones* and *production zones* used for the purposes of the *Bulletin Board* are as listed in Schedule 2 to these Procedures.

2.2 Review of Zones

AEMO may review the *demand zones* and *production zones* from time to time. Any change to the zones will require an amendment to these Procedures in accordance with Part 15B of the Rules.

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3 Registration

3.1 Application for Registration

3.1.1 **Application Forms**

In accordance with rule 148(1), the application forms for registration of BB participants and for the registration and creation of user accounts for Bulletin Board Contacts are explained in the NGSBB Participant Registration Kit published on the Bulletin Board.

The application for registration of a BB participant must be signed by the CEO or authorised signatory of the eligible organisation. This application must also identify the Bulletin Board responsible person who will be the principal organisational contact for Bulletin Board matters.

Upon or following registration of a BB participant, if the BB participant requires access to upload information to the Bulletin Board, then the Bulletin Board participant should register relevant authorised users using the Gas User Access Form. The CEO or authorised signatory of the BB Participant must authorise the application forms for each of the Bulletin Board Users. Note that Bulletin Board users include representatives from an agency that provides Bulletin Board services on behalf of that BB participant.

3.1.2 **Bulletin Board Registration Kit**

AEMO will maintain and publish a NGSBB Participant Registration Kit on the Bulletin Board.

3.2 Registers of BB Participants, Bulletin Board Contacts and BB Facilities

3.2.1 **BB Participants**

For the purposes of rule 141(1), rule 148 and rule 178(1), the details to be provided for each eligible BB participant, including Bulletin Board Contacts and BB users are contained in the registration forms included in the NGSBB Participant Registration Kit published by AEMO on the Bulletin Board.

The registers of BB participants and Bulletin Board Contacts maintained by AEMO under rule 148(8) will be in the form of the following reports that are specified in Bulletin Board Reports List:

- Registered BB Participants (all registered BB participant organisations)
- Registered Bulletin Board Contacts (all registered Bulletin Board Contacts identified as the responsible person(s) and the first point of contact for Bulletin Board matters within the organisation)

The register of BB facilities maintained by AEMO under rule 154 will be in the form of the following Bulletin Board report as specified in the Bulletin Board Reports List:

Bulletin Board Facilities List (all BB pipelines, BB production facilities and BB storage facilities)

The initial list of BB facilities at commencement of the Bulletin Board is in Schedule 2 to the Rules. AEMO will maintain a current list of BB facilities, which will be published on the Bulletin Board in the BB facilities report as specified in the Bulletin Board Reports List.

Facilities that have been declared exempt under Part 18 of the Rules will be indicated in this report as required by rule 154(1).

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4 Applications for Exemptions

4.1 Form of Application

For the purposes of rule 149(3), rule 150(3) and rule 151(3), an application for exemption of a pipeline, storage facility or production facility, respectively, must be in writing to AEMO in the form provided in the NGSBB Participant Registration Kit published by AEMO and be signed by the CEO or authorised signatory of the company that operates the facility.

It should be noted that an exemption application is only applicable if the relevant gas pipeline or facility:

- was published in the initial list BB facilities in Schedule 2 to the National Gas Rules; or
- is on the current register of BB facilities published on the Bulletin Board and has not been exempted; or
- has been declared by AEMO to be a BB facility and notice has been given.

4.2 Exemption may not be required

Operators of facilities that were commissioned before the commencement of Part 18 of the Rules should note that, unless the pipeline, storage or production facility under consideration is included in the initial list of *BB facilities* in Schedule 2 to the Rules or AEMO has advised that it intends under rule *153* to declare the pipeline, storage or production facility to be a *BB facility*, the operator of that pipeline, storage or production facility is not required to register in respect of that facility. In this case an application for exemption is unnecessary and should not be made.

4.3 Exemption Criteria and Expert Review Process

The exemption criteria for pipelines, storage and production facilities are specified in rules 149(5), 150(5) and 151(7) of the Rules, respectively.

The procedures relating to expert review of disputed AEMO decisions in regard to exemptions or declarations of *BB facilities* are specified in rule *155*.

5 Information Provision Obligations

5.1 Format of Information

- a. For the purposes of rule 163(1), the information provided by BB participants under the Rules must be:
 - In the specific file format for the relevant transactions specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions; and
 - ii. Manually entered using a *Bulletin Board* web-form, uploaded to the *Bulletin Board* using the *Bulletin Board*'s web-upload function, or submitted using FTP, as specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions; or
 - iii. In the event of failure or unavailability of the *Bulletin Board* web-upload function, sent by email to an address nominated by AEMO in the specific file format as per (i), or by a another method agreed with AEMO.
- b. AEMO may by notice to each registered *BB participant* nominate more than one electronic address for the purposes of electronic communications to AEMO under section 5.1(a)(iii) of these Procedures.

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5.2 Restriction on Use of Free Text Facility

For the purposes of rule 179, the use of the free text facility within the data/information files provided to AEMO under Division 5 of Part 18 of the Rules is restricted to a description of the reasons for, or comments directly related to the quantity or the change in quantity provided in respect of a BB facility (such as daily production capacity outlook, nameplate rating, LCA flag, aggregated delivery nomination, etc) and the times and/or dates or durations for which those quantities or changes in quantities are expected to apply.

For example, the reason for changes in quantities may be due to a range of circumstances that include planned outages due to cyclical maintenance, de-rating of plant, mothballing of plant, gas field performance, unplanned outages, gas escapes, plant repair, inspection/testing, augmentations and plant upgrades.

5.3 Detailed Facility Information

- a. For the purpose of rule 164A and rule 167A, each production facility operator and BB storage provider must provide detailed facility information for each BB production facility and BB storage facility that it operates in the manner published on the NGSBB. The detailed facility information provided to AEMO must contain at a minimum:
 - i. Each BB pipeline that the BB production facility or BB storage facility is connected to; and
 - ii. The names of each Connection Point at which the *BB production facility* or *BB storage facility* is connected.
- b. For the purpose of rule 170A, each pipeline operator must provide detailed facility information for each BB pipeline that it operates in the manner published on the NGSBB. The detailed facility information provided to AEMO must contain at a minimum:
 - i. The name of each Connection Point at which the BB pipeline is connected;
 - ii. Whether the Connection Point is a *receipt or delivery point* or a *gate station*; and
 - iii. Where the Connection Point is a *receipt or delivery point*, any *production facility*, storage facility and transmission pipeline to which those Connection points connect.

Updates to detailed facility information

If the *detailed facility information* provided by a BB facility operator to AEMO for a *BB facility* is no longer accurate, then rule *164A(3)*, rule *167A(3)* and rule *170A(3)* require the BB facility operator to notify AEMO of the updated information as soon as practicable after it becomes aware that the information is no longer accurate.

Each BB facility operator must confirm with AEMO that the *detailed facility information* provided for each *BB facility* that it operates is accurate by March 31 each year.

5.4 Nameplate Rating of BB Facilities

a. For the purposes of rule 164(2), rule 167(2) and rule 170(2), each production facility operator, BB storage provider and pipeline operator must provide the nameplate rating(s) of each BB facility that it operates as specified in rule 164(1), rule 167(1) and rule 170(1)(a) respectively, by 31 March each year.

The nameplate ratings for each type of BB facility are defined in rule 141(2).

Note that each *BB* storage facility has three nameplate ratings, while each *BB* pipeline and each *BB* production facility has one nameplate rating.



- b. In respect to the initial provision of *nameplate rating* information upon commencement of the *Bulletin Board*, or upon subsequent registration as a *BB participant*, the *nameplate rating* information for each *BB facility* listed in Schedule 2 of the Rules or otherwise operated by the registering *BB participant* must be provided by the *BB participant* who operates that facility within 10 business days after that *BB participant* registers.
- c. Updates to nameplate information.

If nameplate rating information provided by a BB facility operator to AEMO in respect of a BB facility is no longer accurate due to changes in capacity that are likely to impact for more than one year, then rule 164(3), rule 167(3) and rule 170(3) require that information to be updated. Accordingly, the nameplate rating information provided must take account of long term changes to the availability and performance of plant.

It is expected that *BB production facilities* will take account of any long-term trends in gas field performance if this is constraining or will constrain overall production capability.

If there is a material change in plant or field performance that occurs, or is scheduled to occur, that is expected to have a long-term material impact on the capacity of a *BB facility* then the BB facility operator must provide the updated *nameplate rating* information to AEMO in a timely manner.

For these purposes, 'long term' means a period of 12 months or more and a 'material change' to a *nameplate rating* means a long term change that exceeds 10% of the current *nameplate rating*.

5.5 Nameplate Rating of Gate Stations

a. For the purposes of rule 170(2), each *pipeline operator* must provide AEMO with the required *nameplate rating* information specified in rule 170(1)(b) and rule 170(1)(c), by 31 March each year. This must be provided in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

The *nameplate rating* for a *gate station* means the maximum quantity of natural gas that can be transported through that gate station on a gas day under normal operating conditions¹.

Gate station is defined in rule 141 (1).

b. Updates to nameplate information.

If the nameplate rating information provided to AEMO is no longer accurate, then rule 170(4) require the BB pipeline operator to notify AEMO of the updated information as soon as practicable after it becomes aware that the information is no longer accurate. This updated information must be provided in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

5.6 Short Term Capacity Outlooks

a. For the purposes of rule 165, rule 168 and rule 171 each production facility operator, BB storage provider and pipeline operator must provide the short term capacity outlook for each BB facility that it operates by 7 pm local time on each gas day.

The *daily capacity* for a *gas day* in a current *short term capacity outlook* may be updated before or after that *gas day* has commenced (e.g. due to an unplanned event) by uploading an updated file in the standard format.

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Nameplate rating refers to the meter design capacity.



b. Short term changes to capacity

The *daily capacity* of a *BB facility* is specified in TJ/day. The *short term capacity outlook* should take account of short term changes to the availability and performance of plant that is materially impacting or will materially impact capacity during the 7-day outlook period.²

Operators of *BB production facilities* must also take account of any short term trends in gas field performance if this is constraining or will constrain overall production capability within the 7-day outlook.

For the purposes of the *short term capacity outlook*, a 'material' impact on capacity means a change in *daily capacity* exceeding the greater of:

- i. 10% of the nameplate rating; and
- ii. 30TJ/day.

Smaller changes in capacity due to normal day to day variations in operating conditions are not considered to be material and, therefore, no day to day change need be indicated in the daily capacity data provided.

The facility operator may provide the reason for the change in capacity by using the 'free text' field provided for in the transaction file or the web form.

The obligation on the BB facility operator is to ensure that the *short term capacity outlook* for the next 7-day period published on the *Bulletin Board* reasonably reflects the *BB facility operator*'s knowledge of the plant capability and availability over that time.

c. Changes to capacity outlook on a gas day

In the event that the *daily capacity* for a *BB facility* materially changes on a *gas day* due to an unplanned outage or for any other reason, the BB facility operator may provide an updated *short term capacity outlook* at any time. Updated data submitted by a BB facility operator will be processed immediately upon receipt. Once validated, the data will be visible on the web reporting screen. The downloadable reports will be generated based on the event or time trigger specified in the BB Reports document.

- d. The following are exceptions to the requirement to provide daily information under rule *165*, rule *168* or rule *171*:
 - i. Rule 165, rule 168 and rule 171 do not apply to a BB facility operator in respect of a BB facility on a day if the BB facility operator considers the daily capacity outlook for that BB facility is unchanged from the data included in the last short term capacity outlook provided by that BB facility operator to AEMO for that BB facility.
 - ii. If on a day the BB facility operator does not provide the *short term capacity outlook* for a *BB facility* in accordance with these Procedures, then the *short term capacity outlook* data for that *BB Facility* will be deemed to be unchanged for each of the *gas days* specified in the most recent *short term capacity outlook* data provided, and for subsequent *gas days* the capacity outlook data will be deemed to be the same as the data for the last *gas day* included in the most recent *short term capacity outlook* provided to AEMO.

Illustrative Example

On Monday, a BB facility operator provides the following *short term capacity outlook* data:

Tue (gas day)			Fri (d + 3)			Mon (d + 6)
30 TJ	40TJ	50TJ	60TJ	40TJ	50TJ	50TJ

² The requirement to provide a 7 day short term capacity outlook will come into effect on 8 January 2015. Until this time, it is still acceptable to provide a 3 day capacity outlook.



On Tuesday, the BB facility operator does not provide any further *short term capacity outlook* data as no material change is expected, so the deemed *short term capacity outlook* commencing Wednesday for publication on the *Bulletin Board* will be:

Wed(gas	Thu	Fri	Sat	Sun	Mon	Tues
day)	(d + 1)	(d + 2)	(d + 3)	(d + 4)	(d + 5)	(d + 6)
40TJ	50TJ	60TJ	40TJ	50TJ	50TJ	50TJ

Similarly, if no *short term capacity outlook* data is provided by the BB facility operator on Wednesday, the deemed *short term capacity outlook* from Thursday for publication on the *Bulletin Board* will be:

Thu (gas	Fri	Sat	Sun	Mon	Tues	Wed
day)	(d + 1)	(d + 2)	(d + 3)	(d + 4)	(d + 5)	(d + 6)
50TJ	60TJ	40TJ	50TJ	50TJ	50TJ	50TJ

5.7 Uncontracted Capacity Outlooks

a. For the purposes of rule 169A and rule 171A, each BB storage provider and pipeline operator (other than the pipeline operator of the declared transmission system) must provide the 12 Month Uncontracted Capacity Outlook for each BB facility that it operates by 7 pm local time on the last gas day of each month in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

For the purposes of the 12 Month Uncontracted Capacity Outlook, the uncontracted capacity for each month in the outlook period is the average daily uncontracted capacity specified in TJ/day.

The uncontracted primary pipeline capacity for a BB pipeline and uncontracted storage capacity in respect of a BB storage facility is defined in rule 141(1).

For example, if the uncontracted capacity on *gas days* beginning at 6:00AM local time on 1 June to 6:00AM local time on 15 June (inclusive) is 10TJ/day and on *gas days* beginning at 6:00AM local time on 16 June to 6:00AM on 30 June (inclusive) is 8TJ/day. The average daily uncontracted capacity for June is 9TJ/day.

If the 12 Month Uncontracted Capacity Outlook information provided to AEMO is no longer accurate the BB facility operator must update the 12 Month Uncontracted Capacity Outlook as soon as practicable in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

- b. The following are exceptions to the requirement to provide monthly information under rule *169A* or rule *171A*:
 - i. Rule 169A and rule 171A do not apply to a BB facility operator in respect of a BB facility for a month if the BB facility operator considers the monthly uncontracted primary capacity outlook for that BB facility is unchanged from the data included in the last 12 Month Uncontracted Capacity Outlook provided by that BB facility operator to AEMO for that BB facility.
 - ii. If the BB facility operator does not provide the 12 Month Uncontracted Capacity Outlook for a *BB facility* by 7 pm local time on the last *gas day* of a month in accordance with these Procedures, then the 12 Month Uncontracted Capacity Outlook data for that *BB Facility* will be deemed to be unchanged for each of the months specified in the most recent data provided and, for subsequent months, the 12 Month Uncontracted Capacity Outlook data will be deemed to be the same as the data for the last month in the most recent 12 Month Uncontracted Capacity Outlook provided to AEMO.



Illustrative Example

On 31 December, a BB facility operator provides the following 12 Month Uncontracted Capacity Outlook data:

31 Dec	Jan (M)	Feb (<i>M</i> +1)	Mar (<i>M</i> +2)	Apr (M+3)	May (M+4)	Jun <i>(M+5)</i>	Jul (M+6)	Aug (M+7)	Sep (M+8)	Oct (M+9)	Nov (M+10)	Dec (M+11)
25TJ	30TJ	40TJ	50TJ	60TJ	40TJ	50TJ	50TJ	30TJ	30TJ	40TJ	40TJ/d	20TJ/d
/day	/day	/day	/day	/day	/day	/day	/day	/day	/day	/day	ay	ay

On 31 January, the BB facility operator does not provide any further 12 Month Uncontracted Capacity Outlook data as no material change is expected, so the deemed 12 Month Uncontracted Capacity Outlook commencing 1 February for publication on the *Bulletin Board* will be:

31	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Jan	(M)	(<i>M</i> +1)	(<i>M</i> +2)	(M+3)	(M+4)	(M+5)	(M+6)	(M+7)	(M+8)	(M+9)	(M+10)	(M+11)
30TJ	40TJ	50TJ	60TJ	40TJ	50TJ	50TJ	30TJ	30TJ	40TJ	40TJ	20TJ/d	20TJ/d
/day	/dav	/day	/day	/day	/day	/day	/day	/day	/day	/day	av	av

Similarly, if no 12 Month Uncontracted Capacity Outlook data is provided by the BB facility operator on 28 February, the deemed 12 Month Uncontracted Capacity Outlook from March for publication on the *Bulletin Board* will be:

28 Feb	Mar (M)	Apr (<i>M</i> +1)	May (<i>M</i> +2)	Jun (M+3)	Jul <i>(M+4)</i>	Aug (M+5)	Sep (M+6)	Oct (M+7)	Nov (M+8)	Dec (M+9)	Jan <i>(M+10)</i>	Feb (M+11)
40TJ	50TJ	60TJ	40TJ	50TJ	50TJ	30TJ	30TJ	40TJ	40TJ	20TJ	20TJ/d	20TJ/d
/day	/day	/day	/day	/day	/day	/day	/day	/day	/day	/day	ay	ay

5.8 Actual Flows

- a. For the purpose of rule 166, each production facility operator must provide the daily production data in TJ/day for each BB production facility that it operates in respect of each completed gas day:
 - i. by 12 pm local time on the day following the day on which each gas day ends; and
 - ii. in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

The daily production data for a production facility is defined in rule 141(1).

For example, if a particular *gas day* ends at 6:30 am local time on 1 July, the actual flow data is to be sent to AEMO by 12.00 pm local time on 2 July.

- b. For the purpose of rule 169, each BB storage provider must provide the daily production data (Receipts and Deliveries) in TJ/day for each BB storage facility that it operates in respect of each completed gas day.
 - i. by 12 pm local time on the day following the day on which each gas day ends; and
 - ii. in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

The daily production data for a gas storage facility is defined in rule 141(1).

For example, if a particular *gas day* ends at 6:30 am local time on 1 July, the actual flow data is to be sent to AEMO by 12.00 pm local time on 2 July.



- c. For the purpose of rule 174(1), each pipeline operator (other than the pipeline operator of the declared transmission system) must provide the daily actual Receipts and Deliveries by production zone and demand zone in TJ/day for each BB pipeline that it operates in respect of each completed gas day:
 - i. by 12 pm local time on the day following the day on which each gas day ends; and
 - ii. in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.
- d. The *pipeline operator* of the declared transmission system must provide the information specified in rule 174(2) in respect of each completed *gas day:*
 - i. by 12 pm local time on the day following the day on which the gas day ends; and
 - ii. in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

5.9 Actual Gas Held in Storage

For the purpose of rule 169B, each BB storage provider must provide the actual quantity of natural gas held in each BB storage facility that it operates in respect of each completed gas day:

- i. by 12 pm local time on the day following the day on which each gas day ends; and
- ii. in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

For example, if a particular *gas day* ends at 6:30 am local time on 1 July, the actual quantity held in the *BB storage facility* is to be sent to AEMO by 12.00 pm local time on 1 July.

5.10 Linepack Capacity Adequacy (LCA)

a. For the purposes of rule 172(1), a pipeline operator must on each day provide the 3-day linepack capacity adequacy outlook ('LCA outlook') for each BB pipeline that it operates for a gas day, day+1 and day+2 by 7 pm local time.

In accordance with rule 172(2), a pipeline operator must update the LCA flag in respect of a BB pipeline as soon as practicable if it determines that the LCA flag status for any day in the current 3-day capacity outlook period no longer reflects its view of the actual or expected capability of the BB pipeline to meet the aggregated delivery nominations for that gas day.

The 3-day LCA outlook of a pipeline is expressed as green, amber or red flags specified as follows:

LCA Flag	BB pipelines (other than the those within the declared transmission system)	Victorian declared transmission system.
Green	Business as usual. Pipeline capacity and linepack is adequate to meet demand on the gas day.	Business as usual. Pipeline capacity, supply excluding LNG and linepack is adequate to meet forecast demand on the gas day. No out of merit order injections are scheduled to support system security.
Amber	Curtailment of one or more interruptible gas customers is likely or happening on the gas day. This may be related to upstream production shortfalls or outages, pipeline outages or constraints, gas escapes, depleting linepack or unexpected high demand on the BB pipeline.	LNG is being vaporised at a rate of no more than 100 tonnes/h or out of merit order gas is scheduled in response to a threat to system security.



Red	Involuntary curtailment of 'firm' load is likely or happening on the <i>gas day</i> . This may be related to upstream production shortfalls or outages, pipeline outages or constraints, gas escapes, depleting linepack or unexpected high demand on the <i>BB pipeline</i> .	LNG is scheduled or is otherwise being vaporised at a rate of more than 100 tonnes/h to mitigate an actual or potential threat to system security, and/or load is expected to be curtailed or has been curtailed.
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The *pipeline operator* must provide the reason for the change in *LCA flag* by using the 'free text' field provided for in the transaction file or the web form.

The *pipeline operator* of the declared transmission system will set the *LCA flag* against each of the BB Pipelines in the Victorian declared transmission system shown on the *Bulletin Board* for *Bulletin Board* report purposes.

The obligation on the *pipeline operator* is to ensure that the 3-day LCA outlook published on the *Bulletin Board* is a reasonable reflection of the actual or expected capability of the pipeline to meet pipeline delivery nominations (demand).

b. Changes to LCA flag on a gas day

In the event that the LCA outlook changes on a *gas day* due to an unplanned event or for any other reason, the *pipeline operator* must provide an updated 3-day LCA outlook to AEMO as soon as practicable. Such updates will be processed immediately and published on the *Bulletin Board* by AEMO upon receipt of submitted data from a *BB Facility Operator*. Once validated, the data will be visible within minutes on the web reporting screen. The downloadable reports will be generated based on the event or time trigger specified in the BB Reports document.

- c. The following are exceptions to the requirement to provide daily information under rule 172(1):
 - i. Rule 172(1) does not apply to a *pipeline operator* in respect of a *BB pipeline* it operates on a day if the *pipeline operator* considers the LCA outlook is unchanged from the data included in the LCA outlook that was last provided to AEMO under rule 172(1).
 - ii. If on a day the *pipeline operator* does not provide the information specified in rule 172(1) in respect of a *BB pipeline* it operates to AEMO by the time and in the manner in these Procedures, then the last 3-day LCA outlook data provided for that pipeline will be deemed to be unchanged and the *LCA flag* for the subsequent *gas day* will be deemed to be the same as the *LCA flag* for *day+2*.

Illustrative Example

On Monday, a BB facility operator provides the following 3-day LCA outlook:

Tue (gas day)	Wed (<i>day</i> + 1)	Thu (<i>day</i> + 2)
Green	Green	Green

On Tuesday morning, there is a production outage that is expected to impact deliveries on Tuesday, Wednesday and Thursday with voluntary curtailment likely all three days. The *pipeline operator* sends an update to the *Bulletin Board* later on the Tuesday morning after the situation is confirmed. This data will be used in the next LCA report:

Tues (gas day)		Wed (<i>day</i> + 1)	Thu (<i>day</i> + 2)	
Amber		Amber	Amber	

If no 3-day LCA outlook data is provided by the BB facility operator on Tuesday evening then the 3-day LCA outlook from Wednesday for publication on the *Bulletin Board* will be:

Wed (gas day)	Thu(<i>day</i> + 1)	Fri (<i>day</i> + 2)
Amber	Amber	Amber



In cases like the example above where amber or red *LCA flags* are involved, it is good practice for an LCA outlook file to be sent daily or as changes occurs until the associated capacity or supply issue is resolved.

5.11 Aggregated Forecast Pipeline Flows

a. For the purposes of rule 173(1), each pipeline operator (other than the pipeline operator of the declared transmission system) must provide the aggregated delivery nominations by zone and aggregated forecast deliveries by zone in TJ for each BB pipeline that it operates consistent with delivery nominations and forecast deliveries provided to it under relevant contracts or market arrangements.

AEMO must publish on the *Bulletin Board* a list of the relevant zone(s) and the default flow direction (where applicable) for each *BB pipeline*.

The aggregated delivery nominations by zone must be provided to AEMO by no later than 7 pm local time on the evening before each gas day.

The aggregated forecast deliveries by zone must be provided to AEMO by no later than 7 pm local time on the evening before the first gas day for which shippers' forecast deliveries apply and may be provided to AEMO as soon as practicable after it is received by the pipeline operator.

AEMO will publish on the *Bulletin Board* the *aggregated delivery nominations* by zone and *aggregated forecast deliveries* by zone and *BB pipeline* for up to the next 7 *gas days*, however, *pipeline operators* may provide aggregated delivery information to the *Bulletin Board* for a longer period if available.

The *pipeline operator* may provide the reason for material change in *aggregate delivery* nominations or aggregated forecast deliveries on a gas day if this is known by using the 'free text' field provided for in the transaction file or the web form.

The obligation on the *pipeline operator* is to ensure that aggregated delivery data provided to AEMO reflects that provided to the *pipeline operator* by the relevant shippers.

b. Renominations for a Gas Day

In the event that there are renominations before or during a gas day that materially change the aggregated delivery nominations for the pipeline on that gas day (i.e. by more than the greater of 10% nameplate rating or 30TJ), the pipeline operator must provide this updated information on that gas day using the same standard file format. Any such updates must be processed and published by AEMO in the relevant standard report(s) following the next Bulletin Board polling time as published on the Bulletin Board.

5.12 Aggregated Forecast Pipeline Flows (Declared Transmission System)

- a. For the purposes of rule 173(2), a pipeline operator of the declared transmission system must each day provide to AEMO the following information consistent with the 6 am operational schedule for the gas day starting on that day, and the operational schedules for the two subsequent gas days, as provided for under the Rules, as soon as practicable after each schedule is finalised:
 - The aggregated scheduled injections less any scheduled withdrawals within the relevant production zone for each BB pipeline other than the NSW-Victoria Interconnect; and
 - ii. The daily net flow scheduled for the NSW-Victoria Interconnect through Culcairn; where a net flow North over a gas day is expressed as a positive quantity and net flow South is expressed as a negative quantity.

The obligation on the *pipeline operator* is to ensure that aggregated injection data provided to AEMO reflects the operational schedules.



For *Bulletin Board* purposes, scheduled injections or withdrawals into the Longford to Melbourne pipeline at Pakenham from the Lang Lang facility (BassGas) will be aggregated with scheduled flows from Longford.

b. Reschedules on current gas day

Where a reschedule on the current *gas day* materially changes aggregated injections or flows on a *BB pipeline* (i.e. by more than the greater of 30 TJ or 10% of the previously scheduled flow on that *BB pipeline*), the *pipeline operator* of the declared transmission system must provide updated scheduled injection/flow information to AEMO based on the reschedule as soon as practicable after the schedule is finalised. Any such updates will be processed and published by AEMO in the relevant standard report(s) following the next *Bulletin Board* polling time as published on the *Bulletin Board*.

The *pipeline operator* may provide the reason for a material change in scheduled flows by using the 'free text' field provided for in the transaction file or the web form.

Notwithstanding the above, the *pipeline operator* may choose for system reasons or otherwise to provide updated scheduled flow information to AEMO after any or every reschedule that occurs on a *gas day*.

5.13 Nominated and Forecast Storage Flows

- a. For the purposes of rule 169C(1), on each gas day each BB storage provider (other than the BB storage provider of a BB storage facility registered against the Declared Transmission System (VIC) zone) must provide the following information:
 - Delivery and Receipt Nominations in TJ/day for each of its BB storage facilities (other than a BB storage facility which is used solely as part of a production facility); and
 - ii. Forecast Deliveries and Receipts in TJ/day for each of the next 7 gas days for each of its BB storage facility (other than a BB storage facility which is used solely as part of a production facility).

The Delivery and Receipt Nominations for a *gas day* in respect of a *BB storage facility* must be provided to AEMO by no later than one hour after the start of the gas day for the BB storage facility that it operates.

The Forecast Deliveries and Receipts for each of the next 7 gas days must be provided no later than one hour after the beginning of each gas day or as soon as practicable after the BB storage provider has been provided with Forecast Deliveries and Receipts by BB shippers, whichever is the later.

AEMO will publish on the *Bulletin Board* the Delivery and Receipt Nominations and Forecast Deliveries and Receipts for up to the next 7 *gas days*, however, a *BB storage provider* may provide Delivery and Receipt Nominations and Forecast Deliveries and Receipts to the *Bulletin Board* for a longer period if available.

In the event that the Forecast Deliveries and Receipts materially change for the *BB storage facility* on a *gas day* (i.e. by more than the greater of 10% *nameplate rating* or 30TJ/day), the *BB storage provider* must provide this information to AEMO as soon as practicable after it is received by the *BB storage provider*.

The *BB storage provider* may provide the reason for material changes in Delivery and Receipt Nominations and Forecast Deliveries and Receipts on a *gas day* if this is known by using the 'free text' field provided for in the transaction file or the web form.

The obligation on the *BB* storage provider is to ensure that data provided to AEMO reflects that provided to the *BB* storage provider by *BB* shippers.



b. Renominations for a Gas Day

In the event that there are renominations before or during a *gas day* that materially change the Delivery and Receipt Nominations for the storage facility on that *gas day* (i.e. by more than the greater of 10% *nameplate rating* or 30TJ/day), the *storage provider* must provide this updated information on that *gas day* using the same standard file format. Any such updates must be processed and published by AEMO in the relevant standard report(s) following the next *Bulletin Board* polling time as published on the *Bulletin Board*.

5.14 Nominated and Forecast Storage Flows (Declared Transmission System)

- a. For the purposes of rule 169C(1), on each gas day each BB storage provider of a BB storage facility registered against the Declared Transmission System (VIC) zone must provide the following information:
 - Delivery and Receipt Nominations in TJ/day for each BB storage facility that it operates: and
 - ii. Forecast Deliveries and Receipts in TJ/day for each *BB storage facility* that it operates for at least the two subsequent *gas days*.

The information must be provided to AEMO by no later than four hours after the start of the gas day for the *BB storage facility* that it operates.

AEMO will publish on the *Bulletin Board* the Delivery and Receipt Nominations as well as Forecast Deliveries and Receipts for up to the next 7 *gas days*, however, a *BB storage provider* may provide aggregated Delivery and Receipt Nominations and aggregated Forecast Deliveries and Receipts to the *Bulletin Board* for a longer period if available.

The *BB storage provider* may provide the reason for material changes in aggregated Delivery and Receipt Nominations and aggregated Forecast Deliveries and Receipts on a *gas day* if this is known by using the 'free text' field provided for in the transaction file or the web form.

The obligation on the *BB storage provider* is to ensure that aggregated data provided to AEMO reflects that provided to the *BB storage provider* by the relevant shippers.

b. Reschedules or renominations on current gas day

In the event where a reschedule or renomination on the current *gas day* materially changes aggregated Delivery and Receipt Nominations or aggregated Forecast Deliveries and Receipts for a *BB storage facility* (i.e. by more than the greater of 30 TJ/day or 10% of the nameplate rating), the *BB storage provider* must provide updated aggregated Delivery and Receipt Nominations and aggregated Forecast Deliveries and Receipts to AEMO as soon as practicable. Any such updates will be processed and published by AEMO in the relevant standard report(s) following the next *Bulletin Board* polling time as published on the *Bulletin Board*.

The *BB* storage provider may provide the reason for a material change in scheduled flows by using the 'free text' field provided for in the transaction file or the web form.

Notwithstanding the above, the *BB storage provider* may choose for system reasons or otherwise to provide updated scheduled flow information to AEMO after any or every reschedule that occurs on a *gas day*.

5.15 Medium Term Capacity Outlook

a. For the purposes of rule 165(b), rule 168(b) and rule 171(b), a medium term capacity outlook provides information about the expected capacity of a BB facility for the duration of the period covered by the outlook, and in particular about the timing and impact of planned



activities that may reduce or increase the *daily capacity* of the *BB facility* relative to its normal capacity.

- b. For the purpose of rule 175A, a medium term capacity outlook must identify the BB facility to which it relates and must include the following information in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions:
 - i. the expected start and end dates of activities expected to affect daily capacity;
 - ii. a description of the relevant activity;
 - iii. the expected daily capacity of the BB facility during that period specified in TJ/day; and
- c. A *BB production facility operator, BB storage provider* or *BB pipeline operator* may remove any information that is confidential to an individual BB shipper from the *medium term capacity outlook* that it provides to AEMO.
- d. Changes to a medium term capacity outlook
 - i. For the purposes of sections 5.15(b)(i) and (b)(ii), if the *medium term capacity* outlook information provided by a BB facility operator to AEMO in respect of a BB facility is no longer accurate the BB facility operator must update the *medium term* capacity outlook in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.
 - ii. For the purposes of section 5.15(b)(iii), the *daily capacity* of a *BB facility* is specified in TJ/day. The *medium term capacity outlook* should take account of changes to the availability and performance of plant that is materially impacting or will materially impact capacity during the outlook period.

For the purposes of the *medium term capacity outlook*, a 'material' impact on capacity means a change in *daily capacity* exceeding the greater of:

- i. 10% of the *nameplate rating*; and
- ii. 30TJ/day.

Smaller changes in capacity due to day to day variations in operating conditions are not considered to be material and, therefore, no day to day change need be indicated in the capacity outlook data provided.

The obligation on the BB facility operator is to ensure that the *medium term capacity outlook* published on the *Bulletin Board* reasonably reflects the *BB facility operator's* knowledge of the plant capability and availability over that time.

5.16 Secondary Trade Data

For the purposes of rule 170C, if a BB pipeline operator owns, controls or operates a secondary pipeline capacity trading platform, the BB pipeline operator must provide the secondary trade data for each BB pipeline that it operates which is listed on the secondary pipeline capacity trading platform, in the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions:

- i. The secondary pipeline capacity bids and offer summary for the preceding week, beginning on Sunday, ending on Saturday by 7 pm local time each Sunday in respect to the immediately preceding week; and
- ii. The secondary pipeline capacity trade summary for the preceding week, beginning on Sunday, ending on Saturday by 7 pm local time each Sunday in respect to the immediately preceding week.

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5.17 Pipeline Receipt and Delivery Information

- a. For the purpose of rule 174A, each *pipeline operator* (other than the *pipeline operator* in its capacity as pipeline operator of a declared transmission system) must provide the actual receipts and deliveries for each Connection point for each *gas day* of the previous month, such receipts and deliveries being determined by the pipeline operator on the basis of operational metering data:
 - i. By 12 pm local time on the tenth day of each month; and
 - ii. In the manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

For example, the actual receipts and deliveries for *gas days* 1 June to 30 June (inclusive) is to be sent to AEMO by 12.00 pm local time on 10 July.

5.18 BB Shippers List

For the purposes of rule 170B, each *pipeline operator* must provide to AEMO a current list of BB Shippers with contracted primary capacity for each BB pipeline that it operates.

If the list of *BB shippers* provided by a *pipeline operator* to AEMO is no longer accurate, then rule 170B(2) requires the BB facility operator to notify AEMO of the updated information as soon as practicable after it becomes aware that the information is no longer accurate.

6 Spare Capacity Notifications

For the purposes of rule 176(1), a BB participant may post notifications of spare pipeline or facility capacity it has available for purchase by submitting a capacity listing request via the Gas Supply Hub (GSH) listing service in accordance with the exchange agreement.

6.1 Gas Available for Purchase

For the purposes of rule 177(1), a BB participant may post notifications of gas available for purchase by submitting a capacity listing request via the Gas Supply Hub (GSH) listing service in accordance with the exchange agreement.

6.2 Capacity Sought for Purchase

For the purposes of rule 176(2), a BB participant may post notifications that it wishes to purchase pipeline capacity by submitting a capacity listing request via the Gas Supply Hub (GSH) listing service in accordance with the exchange agreement.

6.3 Gas Sought for Purchase

For the purposes of rule 177(2), a BB participant may post notifications that it wishes to purchase gas by submitting a capacity listing request via the Gas Supply Hub (GSH) listing service in accordance with the exchange agreement.

AEMO will publish these notifications in the 'Transmission Capacity Listing' page, which will display the current data listed on GSH.



7 Operation of the Bulletin Board

7.1 Publication of Information

a. Access to Bulletin Board Reports

The information to be published by AEMO on the *Bulletin Board* (rule *145* must be published on the *Bulletin Board* http://gbb.aemo.com.au in a series of standard reports that are listed and specified in detail in the Bulletin Board Reports List.

All reports with the exception of the *BB participant* transaction logs will be accessible by the public.

The report information will be displayed in tabular and graphical form on the *Bulletin Board*. The tabular data will be capable of being selectively date ranged and sortable by a number of columns and of being downloaded in CSV format. The graphical data can be downloaded in image format.

Each *BB participant* will have exclusive access to its own transaction log report of the status of data/information files provided to AEMO via FTP. A separate transaction log report will be generated for each file submitted via FTP. Data/information provided to AEMO via web-form or website upload will be confirmed/rejected upon submission.

b. Information to be published unchanged

The *BB facility* related data in the files/records received by AEMO that adhere to the required CSV file format set out in the Guide to Natural Gas Services Bulletin Board CSV File Transactions and that pass minimum acceptance criteria must, unless otherwise specified in these Procedures, be published unchanged by AEMO in the standard reports specified in the Bulletin Board Reports List.

Any deemed values in respect to *short term capacity outlook* or *LCA flags* will be published in accordance with the provisions in procedures 5.4(d) and 5.6(c), respectively.

c. Minimum Acceptance Criteria

On receipt of a data under the provisions of Division 5 of the rules, either from a standard CSV file through FTP or web-upload process, or from a correctly completed webform, the *Bulletin Board* system will automatically check the file/form against minimum acceptance criteria such as file completeness, valid *BB facility* code, zones, dates etc, as specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions. Upon completion, the outcome of these checks will be displayed upon submission via the webform/web-upload process, or posted in the *BB participant's* transaction log for data files submitted via FTP.

7.2 Summary of Bulletin Board Reports

a) Reports

AEMO must publish the following reports on the Bulletin Board:

- Bulletin Board Shippers with Contracted Primary Capacity (BB shippers who have contracted primary pipeline capacity for each BB pipeline, data received is converted to PDF and uploaded to the Bulletin Board) Bulletin Board Facilities List (of all BB pipelines, BB production and BB storage facilities)
- **Bulletin Board Detailed Facility Information** (receipt and delivery points on each each BB pipeline, BB production facility and BB storage facility)
- Zones List (Bulletin Board production and demand zones)
- Standing Capacities (nameplate ratings for all BB pipelines, BB production facilities and BB storage facilities)



- Gate Station Standing Capacities (nameplate ratings for gate stations)
- Standing Peak Day Demand forecasts (for summer and winter and for each Jurisdiction and *demand zone*)
- Linepack Capacity Adequacy (3-day LCA outlook for each BB pipeline)
- Short Term Capacity Outlook (7-day outlook for each BB pipeline, BB production facility and BB storage facility)
- Uncontracted Capacity Outlook (12 month uncontracted primary pipeline capacity outlook for each BB pipeline and 12 month uncontracted storage capacity outlook for each BB storage facility.)
- Forecast Pipeline Flows (aggregate delivery nominations and aggregate forecast deliveries by zone and, for Victoria, net scheduled injections by BB pipeline zone)
- Forecast Storage Flows (aggregated Delivery and Receipt Nominations and aggregated Forecast Deliveries and Receipts by BB storage facility)
- Actual Flows 7 days (aggregate deliveries/receipts as applicable for each BB pipeline by zone and each BB production and BB storage facility for each day, up to 7 completed gas days)
- Actual Flows Previous Month (aggregate deliveries/receipts as applicable for each BB pipeline by zone and each BB production and BB storage facility for each day in the previous calendar month) – this report will only be published in the FTP folder.
- Actual Gas Held in Storage (actual quantity of natural gas held in each BB storage facility for each gas day)
- Secondary Pipeline Capacity Bid and Offer Summary (secondary capacity bids and offers for each BB pipeline which is listed on the secondary pipeline capacity trading platform)
- Secondary Pipeline Capacity Trade Summary (secondary trade data for each BB pipeline which is listed on the secondary pipeline capacity trading platform)
- Registered Bulletin Board Contacts (All registered Bulletin Board Contacts)
- Registered BB Participants (All registered BB participant organisations)
- Transaction Log (report for each BB participant with exclusive access by that BB participant, provides status of each csv file received via FTP by AEMO after basic validation checks)
- b) Archived Reports accessible on Bulletin Board for a limited period

AEMO will provide on-line web access on the *Bulletin Board* to archived reports for a period of two years. The archiving process is detailed in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

Access to archived reports no longer accessible on the *Bulletin Board* is provided for in section 7.7 of these Procedures.

7.3 Polling Times and Publication

On receipt of new data files from *BB participants* (that pass the minimum acceptance criteria described in 7.1(b) of these Procedures), processing and updating (if applicable) of the relevant *Bulletin Board* reports will occur within minutes on the web reporting screen. The published CSV



reports will be generated based on this event, or time trigger specified in the BB Reports document. AEMO must conduct checks on the file(s) against minimum acceptance criteria and notify the relevant *Bulletin Board* contact within one business day if the file does not meet the criteria.

7.4 Gas Day Ranges Published in Reports

Many operational reports published on the *Bulletin Board* show quantities against *gas day* for a range of *gas days*. In these reports, the information will move forward by one *gas day* in the first *Bulletin Board* report update cycle following the first polling time on or after midnight AEST.

Illustrative Example

In the short term capacity outlook report below, the date outlined for each *gas day* in the capacity report will move forward by one day in the first updated report published after midnight AEST.

Time report accessed		Short term capacity outlook (gas day)						
Date	AEST	day 1	day 2	day 3	day 4	day 5	day 6	day 7
2-Jan	9:00 PM	2-Jan	3-Jan	4-Jan	5-Jan	6-Jan	7-Jan	8-Jan
2-Jan	11:59 PM	2-Jan	3-Jan	4-Jan	5-Jan	6-Jan	7-Jan	8-Jan
3-Jan	12:00 AM	3-Jan	4-Jan	5-Jan	6-Jan	7-Jan	8-Jan	9-Jan
3-Jan	6:00 AM	3-Jan	4-Jan	5-Jan	6-Jan	7-Jan	8-Jan	9-Jan

7.5 Use of Deemed Values for 'Capacity Outlook' and 'Linepack Capacity Adequacy' Reports

If the *short term capacity outlook* for a *BB facility*, 12 Month Uncontracted Capacity Outlook for a *BB facility* or the 3-day LCA outlook for a *BB pipeline* has not been received in the standard format and validated by AEMO, AEMO will implement the provisions for deemed values specified in procedures 5.6(d), 5.7(d) or 5.6(c), respectively.

7.6 Bulletin Board Interactive Map

AEMO must maintain an interactive map on the *Bulletin Board* which displays *BB pipelines*, key *production* and *demand zones*, shows the current *gas day* capacity, flow data and *LCA flag* for each *BB pipeline*. The colour of each *BB pipeline* will be set by the *LCA flag*.

The forecast flows and capacity and the *LCA flags* will be sourced from the current 'Forecast Pipeline Flows', 'Capacity Outlook' and 'Linepack Capacity Adequacy' reports.

The gas day on the map will move forward to the next gas day after the first update of Bulletin Board reports at midnight AEST. For example, soon after midnightAEST on 15 July, the map will show forecast capacity and flow data for BB facilities pertaining to gas days (as advised by BB facility operators of each facility) that begin on 15 July.

The map will display any 'within-day' updates of forecast information as soon as the relevant *Bulletin Board* reports are updated following receipt of revised information from a *BB facility* operator.

7.7 Archived Information Retrieval Services

Bulletin Board reports will remain on the Bulletin Board for two years. The GBB website will have an 'Archive' page where users can download historical reports. At the end of each month all, the public CSV reports generated in that month will be compressed into a zip file and published on the GBB website archive page.



The archive will contain monthly zip files for the last two years worth of data/reports. After a two year period they will be removed and archived by AEMO as detailed in the Guide to Natural Gas Services Bulletin Board CSV File Transactions.

For the purposes of rule 186, AEMO shall provide information retrieval services. On request for retrieval of *Bulletin Board* information, in writing or as otherwise agreed by AEMO, AEMO shall provide information retrieval services including:

- the definition of information requirements and customer follow-up;
- archive data/information retrieval, data collation and preparation; and
- · postal, courier or other delivery services.

The delivery time will be subject to available resources and the nature of the information sought. AEMO must provide and charge a fee for such information retrieval services at rates published on the *Bulletin Board*. If requested prior to an order being placed, AEMO will provide an estimate of costs and the date by which a request can be completed.

AEMO will review information retrieval services and publish the relevant rates to apply for these services in the next *invoice period* on the *Bulletin Board* no less than 20 business days before that *invoice period* commences. AEMO will respond to queries from *BB Participants* in respect to the rates prior to commencement of the invoice period.

Note: AEMO will not provide data analysis or modelling as part of these services.

7.8 Bulletin Board System Operations

AEMO must use reasonable endeavors to achieve continuous operation of the *Bulletin Board*, except during planned maintenance and other unplanned outages. AEMO will notify *BB participants* of any planned or unplanned *Bulletin Board* system down-time in a timely manner on the *Bulletin Board* or by email or other suitable means of communication.

8 Annual Projections of Gas Demand

8.1 Bulletin Board Operator to Publish Peak Demand

For the purposes of rule 180(2), AEMO must prepare and publish gas peak day demand forecasts in TJ for each *demand zone* by:

- 1 September each year for summer peak days covering the upcoming period from November to March inclusive; and
- 1 March each year for winter peak days covering the upcoming period from May to September inclusive.

8.2 Preparation of Forecasts

To the extent possible, the forecasts will reflect or be consistent with peak day gas demand forecasts that are published in current planning documents prepared by or on behalf of *NGERAC* or AEMO, or the relevant jurisdiction(s), subject to agreement with the relevant authority, if required.

If none of the appropriate planning documents referred to above are available or suitable, AEMO may prepare and publish indicative peak day demand forecasts based on the most recent year's *BB pipeline* flow data with explanations of any adjustments indicated in the free text description.

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9 Cost Recovery by the Operator

9.1 Basis of Preparation of Bulletin Board Costs and Budgets

The principles for *Bulletin Board* costing and budget reporting will be based on the accrual basis of accounting and in accordance with applicable Australian Accounting Standards and other mandatory professional requirements including the Australian equivalents to International Financial Reporting Standards (A-IFRS).

Since AEMO functions are expected to comprise a sub-set of the overall functions of AEMO's parent organisation (i.e. AEMO, and VENCorp prior to AEMO's establishment) the costs allocated to the *Bulletin Board* will include identifiable direct *Bulletin Board* costs plus an allocation of corporate costs.

Direct Costs

Direct costs associated with the *Bulletin Board* function may include, but are not limited to: labour, licences, hardware, software, depreciation and legal and audit costs. The payments to *pipeline* operators related to the provision of aggregation and information services will also be included as direct *Bulletin Board* costs.

Allocation of Corporate Costs

Indirect corporate costs are to be allocated against AEMO function based on documented allocation methods that have been approved by the Management of the parent organisation.

Accordingly, AEMO function will be allocated a share of overall corporate costs on the following basis:

- Organisation-wide corporate costs associated with computing, depreciation, insurance and occupancy are allocated in the ratio of full time equivalent staff assigned to AEMO functions to the total full time equivalent staff of the organisation; and
- ii. Other organisation-wide corporate costs are allocated in the ratio of the number of hours recorded as being worked on AEMO functions to the total organisational working hours.

9.2 Financial Arrangements

The costs of Bulletin Board operation will be captured and ring-fenced.

The BB actual revenues and costs against budget must be reported by AEMO on a monthly basis for review by the Executive and Board.

9.3 AEMO to Publish Projected Costs and Budget Estimates

AEMO will, no less than 30 business days before the start of the *invoice period*, determine and publish on the *Bulletin Board*:

- i. Estimates of the *Bulletin Board* revenues and costs for the previous *invoice period* (with the exception of the first invoice period); and
- ii. Budget of the *Bulletin Board* for the *invoice period* (with the exception of the first invoice period).

AEMO will respond to queries from *BB participants* for a period of at least 10 business days after publication of these estimates.

9.4 Publication of Actual Bulletin Board Operating Costs

AEMO will, no later than 60 business days after the start of the *invoice period*, determine and publish on the *Bulletin Board*:



- i. The *Bulletin Board* actual revenues and costs for the previous *invoice period* (with the exception of the first *invoice period*); and
- ii. The *Bulletin Board* total estimated costs for the *invoice period* including any adjustments from the previous *invoice period*.

9.5 Example of BB Shipper Fee Calculations

a. Bulletin Board Estimated Costs

For simplicity, the following examples *Bulletin Board* fee calculations use allocated delivered gas quantities expressed in whole numbers of petajoules (PJ) rather than TJ.

Assume the following costs have been determined by AEMO.

AEMO's estimated operating costs (budget) for the *invoice period*:

 $E_p = $180,000$

AEMO's estimate of bad debts less any recoveries from previous *invoice period(s)*:

U - UR =\$5000

AEMO's actual operational costs for previous invoice period:

 $A_{p-1} = $170,000$

AEMO's estimated operational costs (budget) for previous invoice period:

 E_{p-1} =\$165,000 as published a year earlier

The total estimated costs to be recovered by AEMO are therefore:

$$T = [E_p + (U - UR)] + [A_{p-1} - E_{p-1}]$$

- = [\$180,000 +\$5000] + [\$170,000 \$165,000] =\$190,000
- = [\$185,000] + [\$5,000]
- = \$190,000

Note that the total estimated costs above excluding 'true-ups' is \$185,000 which is adjusted by AEMO's 'true-up' amount for the previous *invoice period* which is \$5,000.

- b. Calculation of Bulletin Board Shippers' Individual Fees
 - i. Allocated Gas Deliveries

For simplicity assume there are three *BB* shippers only: Shipper A, Shipper B and Shipper C.

Using the information provided by all *pipeline operators*, AEMO determines that Shipper A's, Shipper B's and Shipper B's aggregated allocated deliveries on all *BB pipelines* in previous *invoice period* are:

$$UGA_{p-1} = 60 \text{ PJ}$$
, $UGB_{p-1} = 30 \text{ PJ}$ and $UGC_{p-1} = 10 \text{ PJ}$, respectively

The total of all shippers' aggregated allocated deliveries on all *BB pipelines* in previous *invoice period* is:

$$TG_{p-1} = 100 P$$

Shipper A's share of allocated gas deliveries in the previous *invoice period* is:

$$UGA_{p-1} / TG_{p-1} = 60.0\%$$

Shipper B's share of allocated gas deliveries in the previous *invoice period* is:

$$UGB_{p-1} / TG_{p-1} = 30.0\%$$

Shipper C's share of allocated gas deliveries in the previous invoice period is:



$$UGC_{p-1} / TG_{p-1} = 10.0\%$$

ii. Shipper's shares of estimated costs excluding true-up amounts.

Shipper A's share of total estimated cost for the *invoice period* excluding the 'true-up' for previous *invoice period*:

=
$$60.0\% \times (E_p + U - UR) = 60.0\% * $185,000 = $111,000$$

Similarly, Shipper B's share of total estimated cost for the invoice period excluding 'true-up' up' for the previous *invoice period* is:

$$= 30.0\% * $185,000 = $55,500$$

And Shipper C's share of total estimated cost for the *invoice period* excluding 'true-up' up' for previous *invoice period* is:

$$= 10.0\% * $185,000 = $18,500$$

iii. BB Shippers' individual 'true-up' amounts for previous invoice period

Assume Shipper A's share of allocated gas deliveries in *invoice period* preceding the previous *invoice period* was 65.0%, Shipper B's was 25.0% and Shipper C's was 10.0%.

Shipper A's 'true-up' amount is:

$$TRA_{p-1} = 60.0\% \times A_{p-1} - 65.0\% \times E_{p-1}$$

$$= 60.0\% \times \$170,000 - 65.0\% \times \$165,000$$

= -\$5,250 i.e. \$5,250 to be repaid to Shipper A

Shipper B's 'true-up' amount is:

$$TRB_{p-1} = 30.0\% \times \$170,000 - 25.0\% \times \$165,000$$

= +\$9,750 i.e. \$9,750 to be recovered from Shipper B

Shipper C's 'true-up' amount is:

$$TRC_{p-1} = 10.0\% \times \$170,000 - 10.0\% \times \$165,000$$

= +\$500 i.e. \$500 to be recovered from Shipper C

Note that total of all the shippers' 'true-up' amounts equals AEMO's overall 'true-up' amount"

$$= $9,750 + $500 - $5,250$$

$$= $5,000$$



The shipper's estimated costs adjusted for the true-up as shown above will be the invoice amount for the *invoice period*. If this is a negative quantity then AEMO must pay the shipper that amount.

9.6 Pipeline Operators to Provide Information Required for Cost Recovery

For the purposed of rule 197, within 20 business days after the commencement of an *invoice* period each pipeline operator will provide to AEMO the following information for each BB pipeline that it operates in the file format and manner specified in the Guide to Natural Gas Services Bulletin Board CSV File Transactions:

- i. The aggregate allocated delivered quantities of gas during the previous *invoice period* expressed in terajoules (TJ) for each *BB shipper* by *BB pipeline*; and
- ii. The total allocated delivered quantities of gas during the previous *invoice period* expressed in terajoules (TJ) for each *BB pipeline*.

These quantities will be as determined under contract arrangements between each *BB shipper* and the *pipeline operator* or under the market arrangements for the *declared transmission system*.

9.7 Calculation of Bulletin Board Shipper's Aggregated Allocated Deliveries

For the purposes of rule 191, AEMO must set the value of *UG*, the allocated delivered gas for each *BB shipper* to be equal to the sum of the aggregate delivered quantities of gas for that *shipper* on all *BB pipelines* during the previous *invoice period*.

AEMO must set the value of TG (the total gas delivered) to be equal to the sum of the UG for all shippers during the previous *invoice period*.

If a *Shipper* ('shipper A') is subsumed or bought out or by another *Shipper* ('shipper B') then for *Bulletin Board* cost share calculation purposes, shipper B's UG value will include the aggregate allocated delivered quantities of gas for shipper A on all *BB pipelines* during the previous *invoice* period.

If a *Shipper* ('shipper A') no longer exists as an operating entity and its services to gas end-users have not transferred to another *Shipper* because the end-use customer gas loads that were serviced by shipper in the previous *invoice period* no longer exist, then the aggregated delivered quantities of gas UG for shipper A will not be included in the calculation of TG for the previous period and an allocation of cost for the *invoice period* will not be made to shipper A.

In respect to determining shipper's fees for the first *invoice period* ending 30 June 2009, the previous *invoice period* is taken as the period from 1 July 2007 to 30 June 2008 inclusive. Each *pipeline operator* must determine the aggregate allocated delivered quantities of gas to demand zones in terajoules (TJ) for each shipper it provided pipeline transport service during the period 1 July 2007 to 30 Jun 2008 inclusive, for each pipeline that it operated during that period that has since been identified as a *BB pipeline* in Schedule 2 of the Rules.

10 Cost Recovery by Pipeline Operators

For the purposes of rule 197, a pipeline operator that wishes to recover its additional costs of providing aggregation and information services to BB shippers under rule 173 and rule 196, (i.e. over and above the costs of meeting its other Bulletin Board obligations), must provide forecast estimates of those costs for an invoice period and the actual allocated costs for the previous invoice period to AEMO together with supporting information.

The supporting information provided by the *pipeline operator* to AEMO to substantiate the forecast cost estimates and actual costs must include but is not limited to the following:

i. The BB pipelines it operates;



- ii. The number of BB shippers on each of these BB pipelines; and
- iii. The estimated breakdown of costs in terms of:
 - time allocations to aggregation and information services tasks;
 - applicable labour cost rates;
 - · fixed cost allocations; and
 - other costs (specify).

AEMO AUSTRALIAN ENERGY MARKET OPERATO

Schedule 1 Bulletin Board Terms of Use

The *Bulletin Board* terms of use for access and use of the *Bulletin Board* and any information published on the *Bulletin Board* are set out in the following agreement.

All *BB users* must read and agree to the agreement below ('the Agreement') prior to accessing information on the *Bulletin Board*. It contains, amongst other things, limitations on the use of the material appearing on the *Bulletin Board* and an indemnity against the consequences of any use made of that material.

Sections 1 to 3 below comprise the "click-wrap" agreement that *BB users* must agree to when accessing information on the public sections of the *Bulletin Board*.

Section 4 has additional terms of use that *Bulletin Board* Contacts must agree to in addition to those in Sections 1 to 3 before accessing the *Bulletin Board* by logging into their user account.

Gas Market Bulletin Board: User Agreement

1. This Agreement

- a. This Agreement sets out the terms and conditions that govern your use of http://gbb.aemo.com.au (the *Bulletin Board*). It is legally binding on you and subject to the laws of Commonwealth or States of Australia.
- b. You must agree to all of the terms and conditions contained in this Agreement to use the *Bulletin Board*. If you do not agree to any of the terms and conditions contained in this Agreement then you must not use the *Bulletin Board*.
- c. The Bulletin Board comprises information and messages (referred to as "Content") supplied by a number of participants in the Australian gas market (including production facility operators, storage facility operators, pipeline operators and shippers) and jurisdictional representatives (collectively referred to as "Content Providers").
- d. You agree and acknowledge that AEMO, the operator of the *Bulletin Board*, is not responsible for the Content which appears on the *Bulletin Board*. AEMO does not screen, review or control Content submitted to the *Bulletin Board* prior to posting.

2. No Liability

- a. AEMO and the Content Providers and their respective officers and employees:
 - do not make any representations or warranties, express or implied, as to the accuracy or completeness of any Content or the continued availability of the Content on the *Bulletin Board*;
 - ii. to the extent permitted by law, disclaim all implied representations or warranties as to the accuracy or completeness of any Content or the continued availability of the Content on the *Bulletin Board*; and
 - iii. except as otherwise provided in the National Gas Law, are not liable in any way for any loss or damage arising directly or indirectly out of or in connection with your use of, or inability to use, the *Bulletin Board*.
- b. AEMO enters into clause 2(a) and clause 3(b) of this Agreement as agent for the Content Providers and for the officers and employees of AEMO and the Content Providers.



- c. Without limiting clause 2(a) and clause 3(b) of this Agreement, under the National Gas Law:
 - except in cases of bad faith or negligence, AEMO, the Content Providers and their respective officers and employees are exempt from liability to pay damages or compensation to any person in respect of the Content posted on the *Bulletin Board*; and
 - ii. to the extent that AEMO, the Content Providers and their respective officers and employees are liable for negligence, then that liability may be capped by regulations made under the National Gas Law.

3. Use of the Bulletin Board

- a. The Content appearing on the *Bulletin Board* is intended to be used for guidance only. It is not of market settlements quality. You agree that you will not rely on any Content appearing on the *Bulletin Board*.
- b. Unless you have received separate permission from AEMO to do so, you will not be able to submit your own Content for display on the *Bulletin Board*.
- c. AEMO does not endorse the Content appearing on the *Bulletin Board* and the Content does not reflect the opinions or policies of AEMO.
- d. AEMO reserves the right to suspend your use of the *Bulletin Board*, and to edit, restrict or remove Content, for any reason at any time.
- 4. Additional Terms of Use for BB Participants and Bulletin Board Contacts

In addition to the above, users who are *Bulletin Board* Contacts acting on behalf of a registered *BB Participant* or are applying for a *Bulletin Board* Contact user account must read and agree to the following terms of use.

You must at all times ensure that:

- no improper, fraudulent or unlawful use is made of the Bulletin Board directly or indirectly including any activity which is prohibited under any law of the Commonwealth or States of Australia or elsewhere; and
- ii. information from the emergency information page must not be disclosed other than for the purposes of managing or responding to an emergency or as otherwise required by law.



Schedule 2 Demand Zones and Production Zones

a. Demand Zones

The *demand zones* either correspond to the overall load serviced by an individual *BB pipeline* (including its laterals, connecting networks and minor pipelines) or to 'hub' load centres that are serviced by two or more *BB pipelines* such as the SYD, ACT and ADL and VIC *demand zones*.

Those *BB pipelines* that must provide *nominations*, forecast deliveries for that zone, or *scheduled injections* for the VIC zone are indicated in the righ hand side column of the table below.

From the date identified in a notice published by AEMO, the Curtis Island LNG Demand Zone will be effective on the GBB.

Demand Zone	Description	BB pipeline nominations, flows required
Declared Transmission System (VIC)	Demand supplied off the declared transmission system (DTS), includes demand on the Western Transmission system, the Carisbrook to Horsham pipeline, on laterals that may extend into NSW. Exclusions: Net exports via VicHub, the Interconnect or Iona withdrawals.	Longford-MP, SouthWestP, Vic –NSW Interconnect LNG
Tasmanian Gas Pipeline (TGP)	Deliveries and receipts for the TGP within Tasmania.	TGP
Eastern Gas Pipeline (EGP)	Deliveries and receipts for the EGP including to the ACT and Sydney zones. Exclusions : flows via VicHub to the Longford-Melbourne pipeline or to the TGP.	EGP
Moomba to Adelaide Pipeline System (MAP)	Deliveries and receipts for MAP system including all laterals and including the Adelaide <i>demand zone</i> .	MAP
Moomba to Sydney Pipeline System (MSP)	Deliveries and receipts for the MSP including its laterals, through Wilton CG and Canberra CG (Watson) but excluding any export flows to Victoria via the Interconnect.	MSP
SEA Gas Pipeline System (SEA)	Deliveries and receipts for SEA Gas and its laterals or connecting pipelines including the ADL zone. Exclusions: Net flows on the day to Iona UGS and excluding flows to Iona via the Minerva to Iona pipeline.	SEA Gas



Demand Zone	Description	BB pipeline nominations,
Adelaide (ADL)	Deliveries and receipts for SEA Gas CG (Cavan) and the MAP CG (Gepps Cross), including demand from the Torrens Island and Pelican Point gas fired generators and any other direct connected loads in the Adelaide area. Exclusions: deliveries to that part of Adelaide supplied via off-takes on the MAP upstream of Gepps Cross CG i.e. at Taperoo and Elizabeth that can only be supplied from the MAP and, hence are not included the Adelaide 'Hub' zone.	SEA Gas, MAP
Aust. Capital Territory (ACT)	Deliveries and receipts for either the EGP CG at Hoskinstown or the MSP-Canberra CG at Watson.	MSP, EGP
Sydney (SYD)	Deliveries and receipts for through the MSP at Wilton CG and the EGP at EGP Wilton CG, the EGP at Horsley Park CG, the EGP at Albion Park CG, and the EGP at Port Kembla CG. SYD Demand includes Wollongong and Newcastle loads. Includes BB production facilities that directly supply the Sydney demand zone. Exclusions: The Smithfield load can only be supplied from the EGP and, hence, is not in the Sydney 'Hub' zone.	MSP, EGP
Roma to Brisbane Pipeline (RBP)	Deliveries and receipts for RBP downstream of Wallumbilla to Brisbane including the Brisbane load and demand on laterals to the RBP and any other connecting pipeline loads supplied via the RBP.	RBP
Queensland Gas Pipeline (QGP)	Deliveries and receipts for QGP downstream of Wallumbilla and to Gladstone extending to Rockhampton and Maryborough loads, all laterals to the QGP or connecting pipelines. Exclusions: Any net flow to Wallumbilla.	QGP
South West Queensland Pipeline (SWQP)	Deliveries and receipts for the SWQP west of Wallumbilla and to Ballera including that from the Cheepie to Barcaldine pipeline, any other laterals or connecting systems including any net deliveries to the Ballera zone on the day. Exclusions: Deliveries to Queensland Gas Pipeline, Roma to Brisbane Pipeline, Comet Ridge to Wallumbilla Pipeline and Berwyndale to Wallumbilla Pipeline.	SWQP
Carpentaria Gas Pipeline (CGP)	Deliveries and receipts for downstream of Ballera including Mt Isa and demand on Cannington line or other laterals or connecting pipelines to the CGP, north of Ballera.	CGP



Demand Zone	Description	BB pipeline nominations, flows required
	Exclusions: Any net flows to the SWQP.	
Ballera (BAL)	Deliveries and receipts for the Ballera locale including (any by-passes to the proposed QSN Link or to the CGP from the SWQP).	SWQP
	Ballera is a <i>production zone</i> but is also treated as <i>demand zone</i> in respect to flows received from the SWQP or other <i>BB pipelines</i> .	
Curtis Island LNG (LNG)	Deliveries and receipts for the LNG facilities on Curtis Island near Gladstone from LNG pipelines including Queensland Curtis LNG Pipeline, Australia Pacific LNG Pipeline, and Gladstone LNG Pipeline.	QCLNG Pipeline, APLNG Pipeline, GLNG Pipeline
Wallumbilla	Deliveries and receipts for the SWQP compound located at Wallumbilla including those from the RBP, QGP, SWQP, Berwyndale to Wallumbilla Pipeline (BWP), Darling Downs Pipeline (DDP), Comet Ridge to Wallumbilla Pipeline including Fairview (CRWP), and Spring Gully Pipeline (SGP).	RBP, QGP, SWQP, BWP, DDP, CRWP, and SGP

b. Production Zones

The majority of *Bulletin Board production zones* flow gas into two or more *BB pipelines*, including the GIP, PCA, MOO, BAL, and ROM zones and these may be referred to as production 'Hubs'.

For simplicity Bass Gas has been included in the Gippsland zone.

Production Zone	Description
Gippsland (GIP)	Production within the Gippsland Basin and the Bass Basin including gas sourced from the Gippsland and Bass Basins with gas currently injected at Longford, Orbost (Patricia Baleen) and Pakenham (BassGas/Lang Lang).
Port Campbell (PCA)	Production of gas in the Port Campbell region generally sourced from the Otway Basin on-shore and off-shore gas fields and Iona UGS storage.
Moomba (MOO)	Moomba locale sourced from Cooper Basin and with some raw gas transported from Ballera. Includes connections to the MSP, MAP, QSN link and any by-passes between any of these pipelines
Ballera (BAL)	Ballera locale sourcing gas from Eromanga Basin; includes connections in the locale to the Carpentaria, SWQP, the proposed QSN Link and any by-passes between these pipelines.



	Exclusions: raw gas flows to or from Moomba via the existing Ballera to Moomba pipeline. Note: Ballera is also to be treated as a <i>demand zone</i> in respect to deliveries from the SWQP to the Ballera locale which may then be transported to the Carpentaria pipeline and/or proposed QSN link, including flows by any by-passes in the Ballera locale.
Roma (ROM)	Large region covering the Bowen/Surat Basin where gas is sourced, processed and directly or indirectly supplied into a <i>BB pipeline</i> , including but not limited to the QGP, RBP or SWQP. Note: mainly coal seam methane production but may include any conventional natural gas productions and may include storage used to supplement the production process.
Sydney (SYD)*	Sydney Basin *For the purposes of the <i>Bulletin Board</i> this is the same region as the Sydney demand zone. This has some embedded smaller <i>BB production facilities</i> that directly supply the Sydney <i>demand zone</i> and, in effect, can be considered as the same as the Sydney <i>demand zone</i>
Declared Transmission System (VIC)	This is the same region as the VIC demand zone and is used for the Dandenong LNG facility data