This form is to be completed by an applicant applying for access to the Wholesale Electricity Market System (WEMS)   
allowing the applicant to subsequently apply to become a Rule Participant in the Western Australian Wholesale   
Electricity Market (WEM).

Please complete this application form using the Rule Participant Registration Processes WEM Procedure (located on this [webpage](https://aemo.com.au/-/media/files/electricity/wem/procedures/2023/rule-participant-registration-processes---v10.pdf?la=en&hash=D9B3D190E5DB7B0278480F3421CA3A38)), and any other documents and information sources mentioned in this form.

Definitions and terms in this form

Terms defined in the Electricity Industry Act 2004 (WA), the WEM Regulations and the WEM Rules have the same meanings in this application form unless otherwise specified.

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# Applicant details

|  |  |
| --- | --- |
| Entity’s Legal Name:  (Name as per the Australian Business Register. However, if it is a trustee applying on behalf of a trust, the Legal name must follow the following convention of specifying the trustee’s name “as the trustee for” the trust’s name.)  This is because it is possible for a legal entity to be conducting activities as trustee, as well on its own right.) | Click or tap here to enter text. |
| Australian Business Number: | Click or tap here to enter text. |
| Australian Company Number (if applicable): | Click or tap here to enter text. |

###### A Rule Participant short name must not be longer than eight characters, which are alphanumeric and have no special characters. This short name is used to identify the Rule Participant in the Wholesale Electricity Market System (WEMS).

|  |  |
| --- | --- |
| Proposed Rule Participant Short Name: | Click here to enter Participant code, it must be less than 8 characters. |

# Intended Rule Participant Class

|  |  |  |
| --- | --- | --- |
| Rule Participation Class:  *(please check the boxes that apply)* | Market Participant |  |
| Network Operator |  |
| Expected date of registration | Click or tap to enter a date. |

# Participation in the WEM in the new Rule Participant class

Provide a summary on how you intend to participate in WEM in the above Rule Participant Class.

|  |
| --- |
| Click or tap here to enter text. |

# GST Status

A Rule Participant must be registered for GST to participate in the WEM. Please indicate the GST status of your organisation (check the box that applies):

Registered

In-progress. Proposed date of GST Registration: Click or tap to enter a date.

# Recipient Created Tax Invoice (RCTI) Agreement

When the applicant is registered for GST they must complete the RCTI agreement (template document is located on this [webpage](https://aemo.com.au/en/energy-systems/electricity/wholesale-electricity-market-wem/participate-in-the-market/registration/register-as-a-rule-participant-in-the-wem)) to allow AEMO to issue recipient-created tax invoices for the purposes of settlement under the WEM Rules. Once the RCTI agreement is complete, please email to [wa.settlements@aemo.com.au](mailto:wa.settlements@aemo.com.au) and cc [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au)

|  |  |
| --- | --- |
| Reason if not attached: | Click or tap here to enter text. |

# Legal Entity Status

Include the following information (where relevant) and ensure the information is attached to this application. Mark in each checkbox to indicate that you have attached the information required. If you have not addressed all necessary items, please provide a reason in the field provided.

Please clearly mark all attachments as "Attachment to section 6"

## Partnership status

Is the applicant a managing partner and applying on behalf of a partnership?  Yes  No

If Yes:

I have provided a copy of the partnership agreement.

## Trust status

Is the applicant a trustee applying for registration on behalf of a trust?  Yes  No

If Yes:

I have provided a copy of the trust deed establishing the applicant trust.

I have provided an executed copy of AEMO’s WEM Participant Trustee Deed Poll. (Template document is located on this [webpage](https://aemo.com.au/en/energy-systems/electricity/wholesale-electricity-market-wem/participate-in-the-market/registration/register-as-a-rule-participant-in-the-wem).)

# Application association where the application relates to a Facility

The applicant’s association with the Facility or proposed Facility (i.e. Energy Producing System, Demand Side Programme Interruptible Load, and/or Network) is as follows (mark all that apply):

Controller

Operator

Owner

Intermediary relationship as contemplated in clause 2.28.16A of the [WEM Rules](https://www.wa.gov.au/government/document-collections/wholesale-electricity-market-rules) (provide information in section 8)

# Consent to act as an Intermediary (applicable if Intermediary was selected in section 7)

The applicant consents to act as an Intermediary for the following persons who own, control and/or operate theEnergy Producing System, and who have nominated the applicant to act as its Intermediary. Each party for which the applicant is acting as an Intermediary will need to submit a letter to AEMO for Rule Participant Exemption due to Intermediary Appointment, a template is available [here](https://aemo.com.au/en/energy-systems/electricity/wholesale-electricity-market-wem/participate-in-the-market/registration/register-as-a-rule-participant-in-the-wem).

|  |  |  |
| --- | --- | --- |
| **Nominator name** | **ABN** | **Relationship with the Energy Producing System (controller, operator and/or owner)** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

# Rule Participant Criteria

The applicant declares that it is:

a resident in, or have permanent establishment in, Australia

not be an externally-administered body corporate, a Chapter 5 body corporate (as defined in the *Corporations Act*),   
or under a similar form of administration under any laws applicable to it in any jurisdiction.

not immune from suit in respect of the obligations of the Rule Participant under the WEM Rules; and

capable of being sued in its own name in the court of Australia.

The above criteria is required under clause 2.28.19 of the WEM Rules for any person intending to register as a Rule Participant and to remain a registered Rule Participant. If any of the aforementioned criteria are not met in the future then the person must notify AEMO as soon as practicable at [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au). If any of the criteria cannot be met now the person must provide details and accompanying reason in the following field.

|  |  |
| --- | --- |
| Which above criteria cannot be met and reason why: | Click or tap here to enter text. |

# Austraclear

AEMO uses an external electronic funds transfer system provided by Austraclear. Every applicant must be able to transfer and settle all wholesale market transactions via Austraclear, either directly with their own Austraclear member or indirectly via a third party that has Austraclear membership. Applications for Austraclear membership are in the following link and it should be noted that membership approvals can take up to five weeks to process and charges are payable directly to Austraclear.

See <https://www.asx.com.au/services/settlement/austraclear.htm>.

Is the Applicant the Austraclear account holder?

**Please note an Austraclear account is needed for a Rule Participant to trade and then settle market invoices in the Wholesale Electricity Market. If you are not Austraclear account holder and do not have access to Austraclear account currently then in the “Reason if not attached” field below please indicate the date that you are intending to commence operation or trading in the Wholesale Electricity Market and specify that you will take action to gain access to an Austraclear account no later than five weeks prior aforementioned date.**

Yes

|  |  |
| --- | --- |
| Austraclear Membership (Austraclear code/ID): | Click or tap here to enter text. |

No Provide evidence of permission from an authorised officer on behalf of the Austraclear account holder for the applicant to use their Austraclear account.

I have provided evidence of permission from an authorised officer on behalf of the Austraclear account holder.

|  |  |
| --- | --- |
| Reason if not attached: | Click or tap here to enter text. |

# WEMS Market Participant Interface Roles

​Please note the following roles are required to be assigned for WEMS Access for each Rule Participant.

# Authorised Person

###### The Authorised Person is a person within the entity who has signing authority for agreements and contracts and should match the Authorised Person as stated in the WEMS Market Participant Interface (WEMS MPI). For a corporation this should be a person that meets the definition of an “officer” under the Corporations Act.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | | |
| Position held in entity: | Click or tap here to enter text. | | |
| Phone: | Click or tap here to enter text. | **Mobile:** | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | | |

# 

# Main Contact

###### The Main Contact is the person within your organisation for which all correspondence will be sent to from AEMO (including market advisories and WEMS notifications) and should match the Main Contact stated in the WEMS MPI.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | | |
| Position held in entity: | Click or tap here to enter text. | | |
| Postal address: | Click or tap here to enter text. | | |
| Phone: | Click or tap here to enter text. | **Mobile:** | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | | |

# Market Participant Administrator

The Market Participant Administrator (MPA) will be granted administrator rights to act on behalf of the Rule Participant within the Wholesale Energy Market System (WEMS). The MPA will be responsible for managing all details of user access in WEMS, including creating new users, RSA token management, and assigning user access roles (write access, read-only access, or no access).

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | | |
| Position held in entity: | Click or tap here to enter text. | | |
| Postal address: | Click or tap here to enter text. | | |
| Phone: | Click or tap here to enter text. | **Mobile:** | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | | |

# Declaration

To be signed by:

* two Directors; or
* a Director and Company Secretary; or
* If the organisation has a sole Director, by that Director; or
* if the entity is a Trustee for a trust then by the respective trustee.

|  |  |
| --- | --- |
| On behalf of legal entity name  (Must match name in section 1 of this form) | Click or tap here to enter text. |

I declare that the above information provided in this application is accurate.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Signed: |  | **Date:** | Click or tap to enter a date. |
| Name: | Click or tap here to enter text. | **Position held:** | Director  Company Secretary  Director of Corporate Trustee |
| Phone: | Click or tap here to enter text. | **Mobile:** | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | | |

I declare that the above information provided in this application is accurate

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Signed: |  | **Date:** | Click or tap to enter a date. |
| Name: | Click or tap here to enter text. | **Position held:** | Director   Company Secretary |
| Phone: | Click or tap here to enter text. | **Mobile:** | Click or tap here to enter text. |
| Email: | Click or tap here to enter text. | | |

# AEMO Contact Information

Assistance

If you need any help to complete this form, please contact WA Energy Market Management by phone on 1300 989 797 (option 1), or by email to [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au)

Submission

The information in this application form is not to be altered without the prior written consent of Australian Energy Market Operator Ltd (AEMO).

This application form and any supporting documents are to be submitted to the AEMO by sending an email with completed fields and signatures to [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au)

The application form can be signed either manually or electronically.