POC Program Consultative Forum No.6 Meeting Notes

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| MEETING: | POC Program Consultative Forum (PCF) |
| DATE: | Thursday 23 February 2017 |
| TIME: | 10:30 AM |
| LOCATION: | AEMO Offices Melbourne, Sydney, Brisbane, Adelaide- Video/Teleconference |

Attendees:

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| Attendees | Company |
| Alex Fattal | NSW Department of Industry |
| Andrew Peart | AGL Energy |
| Bob Poker | Alinta CIS |
| Chris Amos | Ausgrid |
| Chris Hookey | Red & Lumo Energy |
| David Woods  | SA Power Networks |
| Debbie Voltz | Essential Energy |
| Dino Ou | Endeavour Energy |
| Emma Youill | Ausnet Services |
| Greg Szot | Citipower |
| James Barton | Simply Energy |
| Melinda Green | EA |
| Michael Whitfield | Department of Energy & Environment |
| Michelle Norris | Ergon Energy |
| Peter Alberts | Jemena |
| Richard McNulty | United Energy |
| Roy Thompson | Ausnet Services |
| Slavica Nikolovski | Select Data & Measurement Solutions |
| Greg Szots | Powercor |
| Tim Sheridan | AEMO (Chair) |
| Ben Healy | AEMO |
| Mike Ryan | AEMO |
| Jennifer Fikret | AEMO (Minute Taker) |

**Red indicates an action.**

1. **APOLOGIES**

Antara Mascarenhas - AEMO

Leanne Rees - Tas Networks

1. **WELCOME**

T. Sheridan welcomed attendees.

1. **PROGRAM UPDATE**

VIC AMI Meter discussion – AEMO has taken feedback from the Victorian distributors’ on their intent and interpretation of the policy issues. AEMO is analysing this will organise a meeting with the AEMC and the AER to discuss forward direction.

B2B – IEC met 20February. The final B2B Procedures are on track to be published on 6 March. The ASWG is on track published other relevant documentation by the end of March early April. The Program Overview on AEMO’s website provides current milestone dates and work stream pages also provide date information. SMP System Document and TDS are estimated to be completed mid-March. **Action:** B. Healy to circulate table of deliverables.

Work Package 2 – AEMO is on track to publish the final procedures on 28 February.

System Work Group – IEC queried the possibility to translate current market arrangements and a further level of detail is being investigated as it may be impractical or impossible to have two market arrangements.

Readiness Work Group – the Readiness Working Group (RWG) and the Industry Testing Working Group (ITWG) met on 13 February. At the RWG, AEMO provided an update on the industry readiness reports from February and presented the initial draft of the Industry Accreditation and Registration Plan. The ITWG met for the first time to discuss initial drafts of the Industry Test Strategy and the Industry Test Plan for EN/MC. These drafts had been brought forward following requests from industry. AEMO indicated to the PCF the expectation is ITWG nominees will work collaboratively with AEMO to develop comprehensive versions of these documents. AEMO indicated that it may form sub-groups of the ITWG to assist in industry test planning activities.

Readiness reporting – the PCF noted that some parties are not participating in the readiness reporting program or have yet to be engaged in AEMO’s PoC Implemntation Program. B Healy noted this it should be monitored and AEMO is taking steps to engage with as many industry participants as possible, however AEMO are not in participants’ contract negations, etc.

Jemena raised concerns with delaying industry discussions on this and indicated that Jemena will be happy to assist AEMO in developing the initial plan. The PCF indicated they would like to see the following details in the Transition and Cutover Plan:

* Treatment of in-flight activities. A very high level discussion on items – for example; Can a new in-flight connection be finished after 1 Dec or does it need to go to a retailer?
* Scoping out – brain storming. What are the broad implications of issues and which are more urgent timing wise?

The PCF noted there are a number of commercial issues outside the goverance of the AEMO and B2B procedures and may need to be standardised. For example, retailer interactions with MC’s and responding the customer or emergency faults. It was suggested an industry discussion be held on issues outside the scope of the procedures as part of the Readiness work stream. B. Healy indicated that AEMO will consider facilitating a meeting on behalf of industry to discuss these matters, however AEMO does not have the scope, nor can mandate on transactions not governed by the PoC process. **Action**: PCF to provide a list of outstanding issues or contractal matters that could be standardised by industry.

S. McCabe (Department of Environment) informed the PCF a decision on VIC AMI meters will be made in early March and it will be a final decision.

M. Whitfield (Department of Industry) had teleconference last Tuesday with policy departments, regulators, A. Mascarenhas and T. Sheridan. A work group will be put together to discuss the AEMC adopting a code of conduct on the re-energisation and de-energisation procedures. This is still a work in progress. The AEC is targeting to provide a further update on Friday regarding re-energisation and de-energisation.

1. **RISKS**

R02 – Go Live risk. **Action:** Request Transition & Cut Over Group to address customer related concerns and a separate risk register may need to be implemented.

R05 – Substantial procedural issues during development and testing. This will run as an “as built” consultation with no substantial changes. **Action**: M. Ryan to update wording of action to “Transition and Cutover Plan”.

**Action:** B. Healy - Owner to be allocated to all actions on Risk Register.

R06 – Jurisdictional variations – Although a low likelihood, the risk is still relevant. **Action:** To be discussed by B2B Work Group and AEMO to follow up.

R08 – Delay to B2B Determination – Being presented to AEMO’s Board next week, followed by publication. **Action:** M. Ryan to take out word “draft”.

R10 – Testing impacted by late registration. **Action:** M. Ryan to change title to “concurrent registration/accreditation and testing”. **Action 2:** Break down into two risks; 1. Happening late in process and the other is based on volume. PCF to revisit the actions on the two items after this is enacted.

T. Sheridan recommended PCF members review the draft Accreditation & Registration Plan and provide feedback.

R11 – Timeframes. AEMO is already doing preventative measures by moving testing forward and bilateral B2B testing. AEMO are happy to listen to suggestions for the Testing group and may need a “go live” contingency plan.

R12 – Vic AMI Derogation – R12 has been transitioned into an issue. A meeting of affected parties will take place and conversations will continue on this issue.

**Action:**  M. Ryan to separate this action into which options the government chooses and Type 4 or 5.

R13 –Market Reputation. May be assisted by Readiness Group and addressed in a work group meeting.

Updated Risk Register – **Action:** B. Healy will circulate and update risk register on website.

Additional concerns raised were:

1. General performance of hub or gateway post “Go live”.
2. Risk of meter churn going high post “Go live”.
3. **OTHER BUSINESS**

Nil

Next PCF will be Thursday, 23 March 2017.