

POC Executive Forum Meeting Notes

MEETING: POC Executive Forum
 DATE: Tuesday 28 June 2016
 TIME: 1:00 PM
 LOCATION: AEMO Offices Melbourne, Sydney, Brisbane, Adelaide-
 Video/Teleconference

Attendees:

Attendees	Company	Location
Joanna Gall	AER	Adelaide
Susan Faulbaum	AER	Adelaide
Carly Irving	Energex Limited	Brisbane
Peter Price	Energex Limited	Brisbane
Sharyn Scriven	Metering Dynamics	Brisbane
Brendon McEntee	Endeavour Energy	Telephone
Bess Clark	TasNetworks	Telephone
Doug Schmidt	SA Power Networks	Telephone
Adrian Hill	Ausnet Services	Melbourne
Matthew Warren	Australian Energy Council	Melbourne
Simon Price	CitiPower / Powercor	Melbourne
Matthew Serpell	Jemena	Melbourne
Stefanie Macri	Lumo	Melbourne
Lisa Ball	M2	Melbourne
Camillo D'Alessandro	PacificHydro	Melbourne
Chris Eriksen	Powercor	Melbourne
Andrew Randall	Select Solutions	Melbourne
Rob Godden	Select Solutions	Melbourne
David Hynes	Service Management	Melbourne
Matthew Gardner	Simply Energy	Melbourne
Jenny Baltatzidis	AGL Ltd	Melbourne
Felicia Brady	United Energy	Melbourne
Debbie Voltz	Essential Energy	Sydney
Kate Reid	AEMC	Sydney
Keith Robertson	Origin Energy	Sydney
Sarah Palmer	Covau	Sydney
John Wilson	Macquarie Bank	Sydney
Lex Scott-Mackenzie	Macquarie Bank	Sydney
Craig Memery	Energy Consumers Australia	Sydney
Peter Geers (Chair)	AEMO	Brisbane
Violette Mouchaileh	AEMO	Melbourne
Ben Healy	AEMO	Melbourne
Dale Martin	AEMO	Melbourne

Notes:

Red indicates an action.

1. Welcome and Introductions

Peter Geers (AEMO) welcomed participants to the Executive Forum and noted that the purpose of this meeting is to keep participants informed at the executive level about POC implementation, to ensure we manage and track risks and issues raised through the POC work streams.

The POC will meet every couple of months to communicate issues, project management, monitor industry-wide issues and discuss readiness.

The Chair advised the rest of the meeting would be presented as follows:

Program Overview - Ben Healy
Transitional IEC Summary – Violette Mouchaileh

2. Program overview

Ben Healy (AEMO) provided an overview of the timelines for the POC Implementation Program.

Ben provided a high level overview of how AEMO conducts project management. Including detailing where reporting is intended to come from, risk and issues, and readiness.

Program Overview - Ben discussed the program overview illustrating the three packages procedures, system and readiness.

Running concurrently and outside of scope to the project will be the AER – ring fencing guidelines and the jurisdictional safety matters and metrology. As AEMO has no direct mandate over those items they will be circulated through the Retail market Consultative Forums. **AEMO to confirm if outstanding safety issues will be involved in readiness strategy.**

Concerns were raised by participants in regards to the following:

- Who determines readiness and which groups will make a decision? The AEMO readiness reporting will highlight who is doing what. AEMO asks for true and honest reporting to help guide the market.
- Whose responsibility will it be to contact customers? AEMO noted that the plan is for those participants who currently have contact with customers to maintain this responsibility for any communications that will be required. It was noted that Retailers were well aware of their customer communications requirements. **AEMO suggested that this could be discussed at an upcoming PCF/Readiness forum to ensure that the industry is broadly aware of what communication is proposed and who will be undertaking to perform this.**
- Questions were raised in regards to cost pass through. AEMO considers including further monitoring of items such as 'Cost pass through' that is an ongoing AER process.
- A request to receive some information from AEMO's Board /Exec in relation to the program's risk, direction, updated etc.

Risk and issues - **Participants were encouraged to confirm with their own representatives the detail of the Risk and Issues register.**

Readiness – AEMO will continue to develop the strategy with feedback from participants welcomed. **Participants to feed strategy, education and training requirements to AEMO for inclusion in reporting.** AEMO and all participants are under time constraints to turn on December 1. March 1 is the next critical milestone. As development of test scripts and the next level of detail will be released. True and honest readiness reporting is critical for the project's success.

Timeframes for project streams:

Procedures – Has been running for over a year.

Readiness – Late July/Early August 2016 onwards.

Systems – Has not begun yet.

3. Transitional IEC Summary

Violette Mouchaileh (AEMO) led discussions on transitional IEC work and provided a summary of the meeting held earlier on in the week.

- The newly formed IEC intends to function like a board with a strong focus being placed still on the running of working groups.
- Draft IEC election process and operating manual is being currently consulted on with submission being compiled and responded to shortly.
- IEC tasked AEMO to establish a 4,4,4 working group of retailers, distribution businesses and metering providers.
- The 26th of July is the last formal meeting of the transitional IEC before the formal IEC meets in September. The formal election process is expected to commence next week.

AEMO will provide more information to participants as the information becomes available. With information also being made available on the website

4. Next Steps

Moving forward the next steps will be:

- AEMO to provide links to the content that is being circulated and discussed.
- AEMO to determine if they will organise another executive forum prior to the IEC meeting in September.
- Participants to send through any additional feedback on the forum or issues they would like more information on to Violette Mouchaileh: Violette.Mouchaileh@aemo.com.au or Ben Healy: Ben.Healy@aemo.com.au directly.