This form is used for the Appointment of a Registered Participant Agent under Clause 4.11.5 of the National Electricity Rules (NER).

Please provide the following information to assist AEMO in determining that the nominated Registered Participant Agent is suitably qualified and experienced to perform the agency role:

|  |  |  |
| --- | --- | --- |
| Date of application: |  | |
| Name of Registered Participant (RP): | Name: <Name of company> ABN: | |
| Participant ID: |  | |
| RP contact: | <RP person for AEMO to contact regarding the agency agreement>  <Street address>  <Email address>  <Telephone number> | |
| Existing RPA contact (if any): | <RPA person for AEMO to contact regarding operational communications>  <Street address>  <Email address>  <Telephone number> | |
| Facility details:   |  |  |  | | --- | --- | --- | | Station name: |  | | | Station ID: |  | | | Dispatchable Unit name: |  | | | Dispatchable Unit ID (DUID): |  | | | Owner: |  | **ABN:** | | Operator: |  | **ABN:** | | Controller: |  | **ABN:** | | Is the facility manned during business hours? | Yes  No | | | | |
| Proposed Registered Participant Agent (RPA): | Name: <Name of company> ABN: | |
| Proposed RPA contact: | <RPA person for AEMO to contact regarding operational communications>  <Street address>  <Email address> | |
| RPA 24/7 voice communication details:  Primary:  Backup: | Phone number Additional conditions to be met        <Call forwarding arrangements if unanswered>        <Call forwarding arrangements if unanswered> | |
| RPA data communication details:  Primary:  Other: | <SCADA and control room accessibility>  <Access to other portals, e.g. AEMO market portal> | |
| Operational arrangement: | Control room based (local/remote)  Any other (please specify below): | |
| A copy of the agency agreement is attached | Yes  No | |
| Date of commencement of agency agreement: |  | |
| Date of termination of agency agreement  (if applicable): |  | |
| RPA qualifications/ experience:  Does RPA have similar capacity experience? | (Attach supporting documents as applicable)  Yes  No  <If 'Yes', give details of all facilities and the duration at each.> | |
| Describe any controller training for the RPA operations mentioned in this Application: |  | |
| Detail any other experience which may assist evaluating this Application: |  | |
| Operations to be performed by RPA: | <Under the agency agreement> | |
| Are there any trader duties to be performed by the RPA? | Yes  No  If yes, provide details below: | |
| Provide details of any operations excluded from RPA (if applicable): |  | |
| RPA Local Black System Procedure (LBSP).  Last information provided is still current?  Is in the ‘Generator template’ format? | Yes  No  Yes  No (as required by the Guidelines for LBSP)  If ‘No’ to either, please provide updated LBSP information (in the required template format) with your Application. | |
| Signature:  (Registered Participant appointing the Registered Participant Agent) | | Print name: |
| Role: |
| Date: |
| Signature:  (Registered Participant Agent accepting appointment) | | Print name: |
| Role: |
| Date: |

|  |
| --- |
| Applicants are advised to contact AEMO early in the design phase of their project to confirm the latest registration and technical requirements. Where can I find more information?For any further enquiries, please contact AEMO’s Information and Support Hub via  * supporthub@aemo.com.au or * call 1300 236 600 |

# Application form submission

To submit this Application to AEMO,

* complete this Application form,
* print and sign the form, and
* email a scanned copy, including all attachments, to the AEMO Registration Team via email to [onboarding@aemo.com.au](mailto:onboarding@aemo.com.au).