POC Program Consultative Forum No.11 Meeting Notes

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| MEETING: | POC Program Consultative Forum (PCF) |
| DATE: | Thursday 24 August 2017 |
| TIME: | 9:00 AM |
| LOCATION: | AEMO Offices Melbourne, Sydney, Brisbane, Adelaide- Video/Teleconference |

Attendees:

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| Attendees | Company |
| Michael Monck | ActewAGL Distribution |
| Andrew Peart | AGL Energy Limited |
| Bob Poker | Alinta Energy Retail Sales |
| Giles Whitehouse | Aurora Energy |
| Stephen Thompson | AusNet Services |
| David Cornelius | Department of Environment, Land, Water & Planning |
| Jessica Lane | Department of Environment |
| Kathryn Heywood | Electrag  |
| Dino Ou | Endeavour Energy |
| Anna Russo | Endeavour Energy |
| Patrick Carrick | Energy Australia |
| Michelle Norris | Ergon Energy  |
| Graeme Ferguson | Essential Energy |
| Debbie Voltz | Essential Energy |
| Gary Gupta | Flow Power |
| Jacinta Daws | Jemena Limited |
| Robert Lo Giudice | Acumen Metering |
| Sue Richardson | Agility Customer Information Systems |
| Alex Moran  | Ausgrid |
| Scott Chapman | Select Solutions |
| Bernard Sheppard | ERM Power |
| Hunter Smith | Lumo & Red Energy |
| Chris Hookey | Lumo & Red Energy |
| Lawrence Gibbs | Origin Energy |
| Andrew Suwignjo | Pacific Hydro |
| Phil Gardiner | Powercor Australia |
| Jacqui Warman | Powershop Australia |
| David Woods | SA Power Networks |
| Aakash Sembey | Simply Energy |
| Warren Brooks | TasNetworks |
| Leanne Rees | TasNetworks |
| Richard McNulty | United Energy Distributors |
| Paul Greenwood | Vector AMS |
| Antara Mascarenhas | AEMO (Chair) |
| Ben Healy | AEMO |
| Mike Ryan  | AEMO |
| Jennifer Fikret | AEMO (Secretariat) |
| Tim Sheridan | AEMO (Readiness only) |
| Paul Le Favi | AEMO (IT&C only) |

**Red indicates an action.**

1. **APOLOGIES**

Nil.

1. **WELCOME**

Attendees were welcomed to the forum.

**ACTIONS FROM PREVIOUS MINUTES**

A05 – Terms and Conditions.

ActewAGL Distribution - received.

Ausgrid – emailing draft to AEMO today.

Ausnet – still under commercial review. Shared T&Cs presentation with Retailers. Will go to retailers on 1 September. Retailers to contact Ausnet if they have not received email.

Citipower/Powercor – sent.

Endeavour – sent. Awaiting feedback. Will be published on 1 September. Retailer handbook released 16 August. Feedback due by 1 September.

Energex & Ergon – released to retailers yesterday and sent to AEMO today.

Essential – released to retailers last Friday, 18 August. Feedback by 8 September.

SA Power Networks – late August.

Jemena – 31 August. Have had one-on-one discussions with retailers.

TasNetworks – Sent and received feedback. Will be completed by 1 September.

United Energy – retailer handbook released. T&C have received revised instructions. Completion by end of next week.

**Action:** AEMO to forward all to PCF members.

A06 - Testing report. **Action:** Graph to be added and AEMO to distribute later today.

A10 – Meter Replacement Program. Refer meeting pack spreadsheet.

ActewAGL Distribution – 309 on 1 December - 2-3,000 annually.

Ausgrid - Email received. 90,000 remaining at 1 December.

Endeavour – 40,000 outstanding – 50,000 annually.

Energex – 0 at 1 Dec and 9,000 annually.

Ergon – sent to Ergon Retail.

Essential – approx. 140,000 meters 10% of customers will have at least 1 faulty meter installation for 1 December, or 10K-20K per annum. Will determine figures after process with AER completed. **Action:** B. Healy will contact post-PCF.

SA Power Networks – provided. 1 December figure is 0.

TasNetworks – 1,000 outstanding. 6-8,000 in the next 12 months.

Comments from spreadsheet will be amended and re-circulated by Monday.

A12 – Historical planning data has been built into scenario planning. Close action.

1. **PROGRAM UPDATE**

Slide 4 – Executive Forum, 28 August, followed by CEO meeting.

Communication Strategy – AEMC, AER & AEMO are meeting next week. AEMO will work with market bodies to communicate. Retailers will communicate to consumers, with a co-ordinated approach. AEMO will provide talking points at this meeting. Powershop will supply a nominee to attend the meeting. B Poker – suggested a government body should be invited, to consult with jurisdictions. **Action:** A. Mascarenhas to circulated notes post meeting to the PCF by 6 September.

Initial MC Registration – AEMO are requesting additional information above what is specified in the guide which is prologing the registration process. **Action:** AEMO to investigate, update at subsequent PCF

**Action:** AEMO to circulate paper on IT&CFG - how transition model will work when available 31 Aug 2017.

Slide 6 – CEO Letters. Clarification was provided on letter points.

1. **CUTOVER PERIOD OVERVIEW – P. Le Favi**

Draft cut over plan will be presented to the IT&CFG by 31 August. IT&CFG will reconvene in September to discuss and review.

Graphical timeline included in the meeting pack is a work in progress and has expanded the cutover weekend to include more warning.

P. Le Favi and the IT&CFG were congratulated on an amazing body of work.

1. **CONTINGENCY PLANNING UPDATE – T. Sheridan**

Contingency Planning Work Group has commenced operating under the RWG. Nominations have been received and the initial meeting occurs on 29 August to discuss feedback on the initial list of high level scenarios.

Contingency Plan which incorporates the list of scenarios covers process if a scenario occurs and identifies the triggers. The plan will be released by end September and will join with the Market Readiness Strategy. Preference was for the CPWG to begin working on prioritisation of scenarios and obtaining feedback.

1. **READINESS REPORT UPDATE – T. Sheridan**

Refer slide pack.

**7.0 GENERAL BUSINESS**

AEMO require industry to make a decision on “go live” 4 December in the upcoming Executive Forum and the approach to market commencement. AEMO propose to de risk via a staged approach to enable this.

Commonwealth Government Re-en/De-en – J Lane. Refer paper supplied. **Action:** AEMO to re-circulate to PCF and agenda discussion at subsequent PCF.

Powershop informed attendees they have begun to format a rule change request to delay the “go live” date. At the Executive Forum they need to be convinced the risks are no longer there or they will submit the rule change to the AEMC.

Meeting closed at 11.51am

Next forum will be held on Wednesday, 13 September 2017.