Terms of Reference
Western Australia Electricity Consultative Forum (WAECF)

Objectives

- To enable effective consultation between AEMO and stakeholders on the operation of and matters relating to the Wholesale Electricity Market (WEM) and South West Interconnected System (SWIS)
- To provide stakeholders and AEMO with the opportunity to raise and address issues relating to the operation and functionality of the electricity market and Power System.
- To provide stakeholders with an opportunity to share information and company insights.

Role

- The role of the WAECF is to provide a forum for interested and affected parties to consult and consider issues relating to the operation and design of the WEM.
- Proposals made in relation to the WEM.
- Enable AEMO to share information on relevant matters to the WEM.
- Enable stakeholders to provide advice to AEMO on electricity Market Operations and System Operations
- Identify stakeholder issues of common interest and action.
- Enable stakeholders to share information about their operations.
- Facilitate and record the key discussions at the Forum.

Participation

The WAECF is an open forum. All interested parties may attend and participate.

Individuals attending the forum are expected to have sufficient expertise and authority to consider matters on behalf of the organisation(s) they represent and provide the formal views of those organisations.

Meetings

Meetings are typically held every second month from 1-3 pm, Western Australian local time.

Location*: AEMO Office/ MS Teams

Level 45, 152 St Georges Terrace, Central Park, Perth WA 6000

*Due to COVID-19 forums are currently being held online.

Administration

AEMO will prepare and distribute all meeting correspondence via email and will publish meeting records on its website.

Where practicable, AEMO will provide interested stakeholders with:

- A draft agenda 10 business days prior to the meeting.
- Relevant meeting papers 3-5 business days prior to the meeting.
- Draft minutes 5 business days after the meeting.

Resourcing

AEMO will provide Chair and secretariat services to the WAECF and any Working Groups as well as support for the issues and progression of any action items. WAECF attendees will need to work with AEMO to prioritise actions. AEMO will make the final decision on the level of resourcing available.

To avoid doubt, any expenses incurred as a result of attending meetings or activities associated with the WAECF are at the expense of the attendee's employer.

For more information email: WAelectricityforum@aemo.com.au