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| --- |
| APPLICATION FOR REGISTRATION AS A MEMBER OF THE GAS SUPPLY HUB |



Please submit signed Application Forms via email to onboarding@aemo.com.au

**This form should not be altered without the prior consent of AEMO**

Terms defined in the National Gas Law (NGL), the National Gas Rules (NGR) and the Exchange Agreement have the same meanings in this form unless otherwise specified. Those terms are intended to be identified in this form by italicising them, but failure to italicise such a term does not affect its meaning.

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# APPLICATION FOR REGISTRATION AS A GAS SUPPLY HUB MEMBER

## Applicant Details

Company Name

Trading Name

ABN:       ACN:

The Applicant is applying to become a registered Member in the Gas Supply Hub (GSH) as a *Trading Participant*, a *Viewing Participant* or *Reallocation Participant* under the Gas Supply Hub Exchange Agreement.

The Applicant authorises AEMO to contact any organisation named in any attachments to this Application, for the purposes of verifying the contents of this Application and to enable AEMO to satisfy itself that the Applicant is of sufficient standing to meet its obligations under the Exchange Agreement*,* including the prudential and other requirements established in accordance with the Exchange Agreement.

## Application Categories

Please select the appropriate check boxes to indicate the categories applied for:

 Trading Participant[[1]](#footnote-2) (*Physical Gas* and *Physical Capacity*)

 Trading Participant (*Physical Capacity* only[[2]](#footnote-3))

 Viewing Participant

 Reallocation Participant[[3]](#footnote-4)

 Broker Participant

## Agent Member

Is the Applicant applying for registration as an *Agent Member*? [[4]](#footnote-5)

* Mark as appropriate

 Yes No, Go to A.4

If you answered Yes, provide the date on which the Appointing Member(s) appointed the Applicant as their *Agent Member*:

Is the appointment a **joint appointment** (for example, where the Agent Member is appointed by the members of a joint venture).[[5]](#footnote-6)

* Mark as appropriate

 Yes No

 Attach evidence from each *Appointing Member,* appointing the Applicant to act as their agent under and in connection with the Exchange Agreement.

Please clearly mark the evidence of the appointment of the Applicant as the Agent Member as ‘Attachment to Section A.3’

## Appointing Member Details

The Applicant consents to act as an *Agent Member* for the following *Appointing Member(s)*. Each Appointing Member for which the Applicant is acting as an *Agent Member* is not required to submit an application form.

|  |
| --- |
| participant MEMBER(full name and ABN) |
| Company Name | ABN | Participant ID (if applicable) |
|       |       |       |
| Company Name | ABN | Participant ID (if applicable) |
|       |       |       |
| Company Name | ABN | Participant ID (if applicable) |
|       |       |       |
| Company Name | ABN | Participant ID (if applicable) |
|       |       |       |

If there are additional *Appointing Members* submit additional details of all other *Appointing Members* as an attachment. Please clearly mark these as ‘Attachment to Section A.4’ and number each page consecutively.

## Nominated DWGM Participant Details

Do you wish to nominate a a *Nominated DWGM Participant*? [[6]](#footnote-7)

* Mark as appropriate

 Yes No, Go to A.6

If you answered Yes, provide the following information:

|  |
| --- |
| Nominated DWGM Participant(full name and ABN) |
| Company Name | ABN | AEMO Company ID |
|       |       |       |

 Attach evidence from the *Nominated DWGM Participant*appointing the Applicant as agent for the purposes of *DWGM Transfers*.

## Declaration of Authority

I,

(insert name)

(insert title)

DECLARE that I am authorised by the Applicant to submit this Application on the Applicant’s behalf and certify that the contents of this Application and any further submission are true and correct.

|  |  |
| --- | --- |
| ………………………………………………………………………………………………………………..Signature |      Date |

## Information Required

All applicants must provide the following:

* Mark as appropriate

 Attach two Gas Supply Hub Membership Agreements duly executed by the Applicant.

Note: *Agent Members* must execute a separate Gas Supply Hub Membership Agreements as agent for and on behalf of each *Appointing Member*.

 Attach two Recipient Created Tax Invoice (RCTI) agreements duly executed by the Applicant.

Note: An *Agent Member* does not need to execute a separate RCTI Agreement for each *Appointing Member*.

or

 Existing RCTI Agreement dated           , expressly covers supplies in the Gas Supply Hub

Please clearly mark the Gas Supply Hub Membership Agreements and RCTI Agreements as ‘Attachment to Section A.7’.

Broker Participants must also provide the following:

 Attach Australian Financial Services Licence.

## Additional Information

Applicants must provide the following additional information to confirm that they meet the relevant eligibility criteria to be a Member of the Gas Supply Hub, as set out in the Exchange Agreement.

Evidence of organisational status and residency

1. If you are applying for registration on behalf of a partnership, evidence of the legitimacy of the partnership, such as a partnership agreement.
2. Unless an overseas entity, evidence of residence or permanent establishment of the applicant in Australia.

Overseas entities (Viewing Participants only)

If you are applying for registration as a Viewing Participant and your organisation is not resident in Australia and does not have a permanent establishment in Australia, certified copies of your certificate of incorporation and constitution (or equivalent documents), with notarised English translations if the originals are not in English.

## Applicant Confirmation

1. The Applicants confirms that:
* Mark as appropriate

 they are a resident in, or have a permanent establishment in, Australia

 each Applicant is not an externally-administered body corporate (as defined in the Corporations Act) or under a similar form of administration under the laws of some other jurisdiction.

 each Applicant is not immune from liabilities incurred as a party under the Exchange Agreement.

 each Applicant is capable of being sued in its own name in a court of competent jurisdiction in Australia.

 (Reallocation Participants only) The applicant is a wholesale client within the meaning of section 761G(4) Corporations Law

To participate in the category of Reallocation Participant must attach supporting evidence confirming that it is a ‘wholesale client’ – see the AEMO Retail Client Guide [here](https://www.aemo.com.au/-/media/Files/PDF/Retail_Client_Guide_Dec_2013.pdf) for details.

1. Partnership Status

Are you applying for registration on behalf of a partnership?

 Yes

 I have provided evidence of the legitimacy of the partnership, such as a partnership agreement.

 No

1. Trust Status

Are you applying for registration on behalf of a Trust?

 Yes

 I have provided a copy of the Trust Deed establishing the Applicant trust

 I have provided an executed Trustee Deed in favour of AEMO

 No

Please clearly mark all attachments as "Attachment to Section A.9" followed by the section the attachment relates to (for example: Attachment to Section A – Evidence of Organisational Status and Residency) and number each page consecutively.

# CONTACT DETAILS

## Contact Details for Head Office and any Branch Office/s

You must provide contact details for the Head Office and any Branch Office/s where GSH activities are conducted:

|  |  |
| --- | --- |
| Office Name[[7]](#footnote-8) |       |
| Street Address |       |
| State |       | Postcode |       |
| Postal Address |       |
| State |       | Postcode |       |
| Phone |       | Fax[[8]](#footnote-9) |       |
| Email |       |

If there is more than one office, please copy the following table, enter the office details, then attach the copy to this form clearly marking it an "Attachment to Section B.1 – Office Details” and number each page consecutively.

## Details of Relevant Personnel Contacts

For each relevant contact within your organisation, you must provide the contact details outlined in the table below. A person may be nominated for more than one role.

For all GSH Members:

­ Head of Organisation (MD/CEO)

­ Primary Contact

­ Systems Representative (Primary)

­ Systems Representative (Secondary)

For all Market Participants:

­ Settlements Representative (Primary)

­ Settlements Representative (Secondary)

For all Trading and Broker Participants:

* Trading representative
* Delivery representative

Please provide the following details, note all fields are compulsory:

|  |  |
| --- | --- |
| Name |       |
| Position |       |
| Phone |       | Mobile |       |
| Company |       |
| Email |       |

## AEMO Information and Support Hub Communications

|  |  |
| --- | --- |
| General Email Address (e.g. AEMOIT@yourdomain.com.au) |       |

Where the Applicant requires to submit additional pages to include all relevant contact details. Please clearly mark these as ‘Attachment to Section B.2’ and number each page consecutively.

# EXCHANGE TRADING AND VIEWING ACCESS

Trading Participants, Viewing Participants and Broker Participants must supply details of how many licences they wish to purchase. They also need to detail each user account requiring access to the Exchange trading platform.

1 user account = 1 licence

Number of licences (user accounts) required:

For each user account provide the following details, note all fields are compulsory:

|  |  |
| --- | --- |
| Name |       |
| Position |       |
| Phone |       | Mobile |       |
| Email |       |

Submit additional pages to include all user account details. Clearly mark all attachments as "Attachment to Section C" and number each page consecutively.

# INFORMATION REQUIRED FOR AEMO’S MARKET SYSTEMS

## Participant ID

Will the Applicant be using an existing NEM Participant ID?

* Mark as appropriate

 Yes, please provide your exiting NEM Participant ID below.

|  |  |
| --- | --- |
| Participant ID |       |

 No

|  |  |
| --- | --- |
| Suggested Participant ID[[9]](#footnote-10) (Maximum 8 characters) |       |

Will the Applicant be using an existing GSH ID?

* Mark as appropriate

 Yes, please provide your exiting GSH ID below.

|  |  |
| --- | --- |
| GSH ID |       |

 No.

## Austraclear

|  |  |
| --- | --- |
| Austraclear Membership Number (e.g. AAAA11) |       |

Is the Applicant the Austraclear Account Holder?

* Mark as appropriate

 Yes

 No,

 I have attached permission from an authorised officer on behalf of the Austraclear account holder for the Applicant to use this Austraclear account.

Where the Applicant requires to submit additional infomormation, please clearly mark these as ‘Attachment to Section D.2’

## MarketNet Connection

For details regarding options and entitlements for connections to AEMO’s communications network, including requests for additional bandwidth, please refer to the Guide to Information Systems, available from the AEMO website.

Will the Applicant be using an existing MarketNet connection?

* Mark as appropriate

 Yes

Where the applicant is using an existing MarketNet connection, identify by providing the following information.

|  |  |
| --- | --- |
| Participant ID |       |
| Owner ABN |       |

 I have provided permission from an authorised officer on behalf of the MarketNet connection owner for the Applicant to use this MarketNet Connection.

 No, the Applicant requires new connection(s) of the following types:

| Connection Type | Primary Connection | Secondary Connection |
| --- | --- | --- |
| VPN (Virtual Private Network) LAN to LAN | [ ]  | [ ]  |
| VPN Variable | [ ]  | [ ]  |
| Telstra Ethernet Lite (BDSL). Allow up to 2 months for Setup | [ ]  | [ ]  |

– End of Application –

1. Trading Participant, being a Market Participant [↑](#footnote-ref-2)
2. A Trading Participant who has nominated to trade only Physical Capacity will only be admitted to trade Physical Capacity. [↑](#footnote-ref-3)
3. Reallocation Participant, being a Market Participant [↑](#footnote-ref-4)
4. An Agent Member is appointed by one or more Appointing Members to act as agent for the Appointing Members under and in connection with the Exchange Agreement. If the Agent Member is also an *Agent Participant* under an *Auction Agreement*, a corresponding application must also be made under the *Auction Agreement*. [↑](#footnote-ref-5)
5. A **joint appointment** means that the Agent Members must act on behalf of all the Appointing Members jointly and not act for any Appointing Member individually and any changes to the Agent Member or the Appointing Members must be approved by all of the parties and the Agent Member can only participate in the Exchange in its capacity as Agent Member under the joint appointment. If it is not a joint appointment (such as a company in a corporate group acting as agent for other companies in the corporate group), the Agent Member may act for each Appointing Member individually and an Appointing Member may change its agent without needing approval of other Appointing Members that have appointed the same agent. In both cases though, in relation to an Agent Member and its Appointing Members the obligations of the Appointing Members are joint and several obligations of those Appointing Members. [↑](#footnote-ref-6)
6. A Trading Participant who is a party to a capacity transfer at a DWGM interface point (as defined in the CTA Procedures) may nominate a person at that point to use the capacity, in the Trading Participant’s capacity as agent for that person. That person, who is the Nominated DWGM Participant must be registered as a Market Participant (as defined in Part 19 of the Rules) in the declared wholesale gas market established under that Part. [↑](#footnote-ref-7)
7. Type ‘Head Office’ or name of branch [↑](#footnote-ref-8)
8. Please advise ‘NA’ if you do not have a fax number [↑](#footnote-ref-9)
9. Please suggest an ID on initial form submission. AEMO will request you update this field if necessary. [↑](#footnote-ref-10)