

Data Management Working Group (DMWG)

MINUTES

MEETING: Data Management Working Group Meeting #12
DATE: Thursday 13 December
TIME: 3:00pm – 4:30pm
LOCATION: AEMO Melbourne Office – Teleconference – Swan Room

ATTENDEES:

NAME	COMPANY	ROLE
Michael Bell	Origin Energy	Chair
Robbie Cook	AEMO	Member
Raj Srivastva	ElectraNet	Member
Michael Muir	AEMO	Member
Cheryl Dickson	AEMO	Secretariat
Lenard Bayne	AEMO	Admin
David Vicig	Sparq Solutions (Energex/Ergon Energy)	Member
Ceri Mawhinney	Western Power	Member
Robbie Batten	Transcend Networks	Member

APOLOGIES:

NAME	COMPANY	ROLE
Jack Car	Powercor/CitiPower	Member
Andrew Hooker	Powercor/CitiPower	Member
Craig Shelley	Powercor/CitiPower	Member
Scott Delaney	Hydro Tasmania	Member
Simon Hall	Origin Energy	Member
David Campbell	Origin Energy	Sponsor
Alicja.Mosbauer	Hydro Tasmania	Member

1. Preliminary Matters

- **Welcome**

Michael Bell welcomed attendees to the final meeting of the year. He indicated the main focus of the meeting was to discuss the Initiatives of the Data Management Council Working Group and the Industry Standards for Data Exchange Group.

- **Minutes of Previous Meeting (#11)**

The Committee accepted the minutes of the previous meeting pending a small change to update the minutes sent by Ceri Mawhinney. Michael B advised he would forward the update to Cheryl Dickson to reflect the change.

ACTION: Cheryl to book meetings for 2013 and send the dial in telephone number to join the meetings.

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2. Initiatives

- **Data Management Council Working Group**

Michael B explained the primary aim of his group was to establish the Energy Market Data Governance Council. The need for this group was identified by the Energy Markets IT Steering Committee (EMIT SC) and the intention was to launch the Data Governance Group in 2013.

Michael B together with his group members Ceri Mawhinney, Alicja Mosabauer and Mike Muir completed their Project Charter which he circulated prior to the meeting. Michael B went through the goals, benefits, deliverables, milestones and scopes of the document and asked the Committee for any questions/feedback.

Michael requested members to share and provide him any samples of charters. He advised that next year they will deliver the initiatives and once the document is finalised it will be presented to the EMIT SC for endorsement through David Campbell who is the sponsor of the group. As the EMIT SC group is in the process of been reformed (as advised below by Robbie Cook - AEMO) Michael will seek guidance from Chris Ford and David Campbell.

Update on EMIT SC from Robbie Cook:

Robbie Cook (AEMO) informed the Committee of the recent restructure at AEMO in February this year. He advised members that Chris Ford was appointed the Chief Information Officer (CIO). Recently Chris met with CIOs in the industry to revitalise the structure and role of the EMIT SC. His aim was to establish a tree with EMIT SC at the top and have other working groups like ITDF, Data Management Working Group etc below. The concept was to have the groups energy related rather than field related.

Robbie also informed Committee that two years ago the industry data model was looked into by a consulting firm (Litmus Group) with participant input. The intent is to get this data model updated and seek Board approval by end of financial year because of rapid changes going on in industry. Robbie will keep the Committee informed of developments.

Project Space:

Robbie also gave an update on Project Spaces advising it was been replaced with a new facility. The documents stored in Project Space will be transferred to the new location this month.

ACTION: Robbie Cook to inform Committee on the new Collaboration Site Review.

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- **Industry Standards for Data Exchange Group**

Raj Srivastva's Charter of Project was prepared by himself, David Vicig, Robbie Batten, Robbie Cook and Simon Hall. He went through the goals, deliverables, scope and milestones given in his Charter. Michael advised the existing standards should not be changes but they should come up with an alternative to focus on the gaps which are covered by the Standards.

Michael thanked Raj and his group for their valuable contribution towards their initiatives. He indicated that once the plans are in place there would be motivation and goals to focus on.

3. Other Business

- Migration of Project Spaces (17 December 2012)

Robbie Cook gave a brief update on the migration of Project Spaces under Agenda Item 2.

Next meeting 10 January 2013

Meeting #13 – Thursday 10 January – 3:00pm-4:30pm (Aust Eastern Summer Time).

ITEM	ACTION	RESPONSE	DELIVERY	STATUS
6	MB requested that the DMWG consider any current data models that we use or are considering and provide feedback to the ARMWG (Peter Newell).	ALL	8/03/2012	Completed
7	Actions from 'Problem Statement 1 - Industry Standards for Data Exchange' document	ALL	8/03/2012	Completed
8	Go back to organisations and speak with individuals who are responsible for data exchange to confirm and validate that the initiative is a problem and worth the DMWG looking into. Need to provide real industry examples to show we have a valid case for action.	ALL	8/03/2012	Completed
10	Put together the first cut of template of DGC Terms of Reference and circulate back to everyone for further review.	MB	14/06/2012	Completed

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	This is now being undertaken by the 'Data Governance Council' initiative.			
13	All members to provide an input to the list of Issues and Opportunities provided by MB	ALL	29/06/2012	Completed
14	Submit the gathered material to the DMWG team site (Stakeholder Feedback folder).	ALL	06/07/2012	Completed
15	Review and discuss submissions at the Data Management Working Group meeting.	ALL	12/07/2012	Completed
16	Initiative Working Groups (MB and RS) to complete Project Charters.	Michael Bell Raj Srivasta	13/12/2012	Completed
17	Circulate Working Groups spreadsheet to Michael Bell and Raj Srivastva.	Michael Muir	13/12/2012	Completed
18	Book meetings for 2013 and send the dial in telephone number to join the meetings.	Cheryl Dickson	13/12/2013	
19	Inform Committee on the new Collaboration Site Review.	Robbie Cook	13/12/2013	