

\*PLEASE USE YOUR COMPANY LETTERHEAD WHEN PRODUCING THIS LETTER\*

[Date Month Year]

[Enter Address Details Line 1]

[Enter Address Details Line 2]

[Enter Address Details Line 3]

[Enter Address Details Line 4]

Dear Settlement Manager,

**Re: Appointment of [Insert Sub-allocation or Allocation Agent] at [Insert Injection or Withdrawal Point]**

[Insert Company Name 1] has entered into a physical gas supply contract with [Insert Company Name 2].

[Insert Company Name 1] would like to advise AEMO that for the purposes of National Gas Rule 229 and 230, it:

- has appointed [Insert Company Name 2] as sub-allocation agent for the purpose of the above arrangement
- authorises [Insert Company Name 2] to see its daily [Insert Injection Point] schedules in their scheduling MIBB report

The commencement of this arrangement is [Insert Date].

[Insert Name of Representative] of [Insert Company Name 2] has co-signed this letter on the basis that [Insert Company Name 2] accepts the appointment as [Insert Allocation or Sub-allocation] agent on and from [Insert Date]. This appointment will remain in force until otherwise notified by [Insert Company Name 2].

Yours sincerely

Name Surname

[Insert Company Name 1] e.g., AGL

Yours sincerely

Name Surname

[Insert Company Name 2] e.g., APG